

Minutes
of the
Spring Hope Board of Commissioners Meeting
January 12, 2009
7:00 pm

Members present: Mayor Buddy Gwaltney, Commissioners Marion Clark, Lee Bissett, Clyde Best, Bill Newkirk and Stanley Hawley.

Also present: John Holpe, Town Manager; Betsy Boykin, Town Clerk; Mark Edwards, Town Attorney; Ken Murchison, Spring Hope Enterprise; Amanda Clark, Nashville Graphic.

Mayor Gwaltney called the meeting to order and the invocation was given by Commissioner Best.

Commissioner Clark made a motion to approve the minutes of the Regular Meeting of December 8, 2008, seconded by Commissioner Hawley and it passed unanimously.

Public Forum:

Lillie Brodie- Not present

Allen Barbee- Not present

Gina Neill of 275 Levie Lane had questions concerning her water bill. She stated that she had gotten a \$220.00 water bill and she had been to the town office concerning the possibility of a water leak. She was told that it had been checked six times and there wasn't a water leak. After some discussion, Commissioner Best stated that he would get with Sandra Morris and Leon Parks the next day and check it out.

John Holpe, Town Manager discussed the consideration of approval of a Resolution of support and administration, and understanding of reimbursement procedure for the Safe Routes to School Infrastructure Reimbursement Program. He discussed the process of getting started on the Planning Grant. Commissioner Best made a motion to adopt a Resolution for the Safe Routes to School Program Infrastructure Grant Reimbursement Program Application and Authorization to file the Application. Commissioner Bissett seconded the motion and it passed unanimously. (Commissioner Newkirk stated that safety for children is important and it should have been done a long time ago.) Commissioner Best made a motion to approve the local match of \$ 15,000 for Safe Routes to School, seconded by Commissioner Hawley and it passed unanimously.

John Holpe, Town Manager discussed the Rural Center Grant of \$ 485,000 for the Wastewater Treatment Plant Improvements. This grant has a dollar for dollar match. The \$485,000 match will come from a \$ 485,000 grant and loan package from USDA, Rural Development. Out of this \$485,000 it is estimated that \$420,000 will be grant, \$ 40,000 will be loan and \$25,000 will be local match. Kevin Varnell with Stocks Engineering will be at the February meeting with items that need to be approved by the board in order for the town to receive the \$ 485,000 grant from the Rural Center.

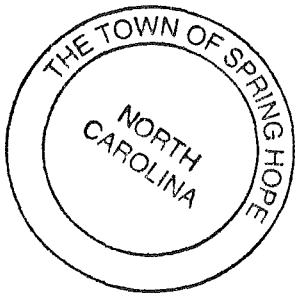
Commissioner Bissett made a motion to accept Bob Segal, CPA recommendation on the Revenue Enhancement and expense reduction program and to file the paper work for the gas tax refund, seconded by Commissioner Best and it passed unanimously.

John Holpe, Town Manager reported on the Ormund Construction Company contract regarding improvements to the sewer collection system, the Town Hall drainage problem, and the discussion of the relocation of the Town's Time Capsule.

Tim Denton, Police Chief gave an update on the Police Department

Commissioner Best stated that the property at 504 South Pine Street needed to be cleaned up. Also he wanted to know how much franchise taxes the town was getting from Time Warner Cable.

There being no further business, Commissioner Best made a motion to adjourn, seconded by Commissioner Bissett and it passed unanimously.



Submitted By:

Betsy Boykin

Betsy Boykin
Town Clerk

Attest:

[Signature]
Mayor

Minutes
of the
Spring Hope Board of Commissioners Meeting
February 9, 2009
7:00 p.m.

Members present: Mayor Buddy Gwaltney, Commissioners Marion Clark, Stanley Hawley, and Clyde Best. Commissioners Lee Bissett and Bill Newkirk was absent.

Also present: John Holpe, Town Manager; Betsy Boykin, Town Clerk; Ken Murchison, Spring Hope Enterprise; and Amanda Clark, Nashville Graphic. Mark Edwards, Town Attorney was absent.

Mayor Gwaltney called the meeting to order and Commissioner Clark gave the invocation.

Commissioner Clark made a motion to approve the minutes of the Regular Meeting of January 12, 2009, seconded by Commissioner Best and it passed unanimously.

There were several citizens present.

Public Forum:

Lillie Brodie- She stated that she had already taken care of her problem.

Gina Neil – She stated that she came to the meeting last month concerning her water bill. She wanted to know if the town board was going to give her an adjustment for a large water bill. She stated that she felt she did not use that much water. Mr. Holpe, Town Manager stated that there was no policy as far as making an adjustment when you do not have a water leak. Kevin Varnell with Stocks Engineering stated that he checked the meter out also and it was not leaking, so the water had to be used by the resident. Commissioner Best stated that he felt there was no justification to make an adjustment. No action was taken. Mrs. Neil stated that the Board had not heard the last of this; and then she stormed out of the room.

Commissioner Best made a motion to go into a Public Hearing regarding Planning Commission recommendation to grant a Special Use Permit to the Chamber of Commerce to operate a Farmers Market at the Depot. Commissioner Hawley seconded the motion and it passed unanimously. After some discussion, Commissioner Hawley made a motion to go out of the Public Hearing and go back to the regular meeting, seconded by Commissioner Clark and it passed unanimously.

Commissioner Hawley made a motion to give the Spring Hope Chamber of Commerce a Special Use Permit to operate a Farmers Market at the Depot. The Farmers Market will be held on Tuesdays, Fridays, and Saturdays from 8:00 am to 2:00 pm. This permit is good for a twelve month period effective now. Commissioner Best seconded the motion and it passed unanimously.

Kevin Varnell with Stocks Engineering discussed the following items regarding the \$ 485,000 grant from the Rural Center for the Sanitary Sewer Improvements.

- Capital Project Budget Ordinance
- Resolution affirming water and sewer rates
- The Project Schedule
- Certification of available funding and the ability to proceed
- Acceptance of the grant

Since the town had not received approval of the USDA grant application, the commissioners had to pass the budget ordinance in order to get the paperwork to the Rural Center. Kevin Varnell stated that the town had gone through all the reviews of the application with the USDA. He stated that if the USDA does not give us the \$ 485,000, which they are, the town will have to come up with the funds to match the project. Commissioner Best made a motion to accept the Capital Project Budget Ordinance and the Resolution affirming the water and sewer rates. Commissioner Hawley seconded the motion and it passed unanimously.(see attached)

Greg Goddard with the Upper Coastal Plain Council of Governments contacted John Holpe, Town Manager to see if the town has any infrastructure projects that could be funded through a national Economic Stimulus Program. Kevin Varnell with Stocks Engineering stated that he and the town manager have looked at every project and started going after grants. He stated that the town board had been talking about adding a new well, now was the opportunity to try to obtain stimulus funds to help fund the well. The board authorized Kevin Varnell to look into this program.

Kevin Varnell discussed a policy regarding installation of a drainage pipe on private property. He gave the objective and the procedure of this policy. Commissioner Best stated that we need to check with the town attorney to see if this policy needs to be done In Ordinance form or as a Resolution.

John Holpe, Town Manager reported on Safe Routes to School Project. There was a meeting with the school group concerning the sidewalk. The group felt that the sidewalk along McLean Street should be on the south side of the street. Commissioner Hawley stated that we needed to get input from the property owners on the south side of McLean Street from Walnut Street to Dodd Street. Mr. Holpe stated that there will be public hearings on this matter

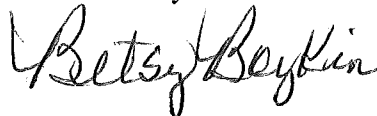
John Holpe, Town Manager stated that he had sent a letter to Joey Elias with Heaton Construction Company concerning the town hall drainage. He stated that if the problem was not fixed to the town's satisfaction within two weeks from the date of this letter, that the town will consider his company to be in breach of their contract and the town will hire another contractor to fix the problem and charge his company the cost of making the repairs.

He also stated that Stephen Jones, son of Bobby Jones deceased, was interested in selling Lots 1, 3, and 5 of his property located at the end of East Branch Street and also on First Street. He thought the town might be interested in purchasing the property that backs up to the cemetery located on the corner of Louisburg Road and Branch Street. The Board didn't have any interest in obtaining the property at this point.

Chief Denton gave an update on the Police Department. He stated that he had gotten back from the New York City Police Department the gun which had been taken from Ricky Tuckers resident on McLean Street. Also, he had an interview with a police applicant. One of the town's officer is working on making arrests with regards to the drug problem around town. He also stated that a Community Watch Meeting would be Thursday, February 12th at the community building at 7:00 pm.

There being no further business, Commissioner Hawley made a motion to adjourn, seconded by Commissioner Best and it passed unanimously.

Submitted By:



Betsy Boykin
Town Clerk

Attest:

Mayor

*SPRING HOPE, NORTH CAROLINA
BUDGET AMENDMENT ORDINANCE
FISCAL YEAR 2008-2009*

BE IT ORDAINED by the Board of Commissioners of Spring Hope, North Carolina:

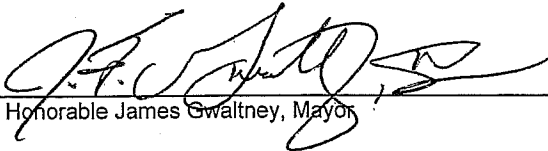
Section 1: The following amounts are hereby appropriated in the General Fund for the local matching grant funds as required to obtain funds from the NC Rural Development Center for the "Sanitary Sewer Rehabilitation."

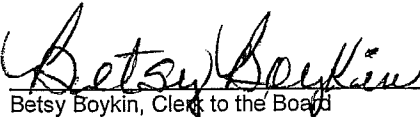
The Town Manager is authorized to obtain financing for 20 years for \$485,000 at a rate of 4.5% interest.

Monthly Payment: \$3,068.35

Section 2: The Spring Hope Budget Amendment Ordinance was adopted by the Spring Hope Board of Commissioners held on February 9, 2009.

This Ordinance amendment is adopted this 9th day of February, 2009


The Honorable James Gwaltney, Mayor


Betsy Boykin, Clerk to the Board



Minutes
of the
Spring Hope Board of Commissioner's Meeting
March 9, 2009
7:00 pm

Members present: Mayor Pro-Tem Marion Clark, Commissioners Clyde Best, Stanley Hawley, Bill Newkirk and Lee Bissett. Mayor Buddy Gwaltney was out of town.

Also present: John Holpe, Town Manager; Betsy Boykin, Town Clerk; Mark Edwards, Town Attorney; Ken Murchison, Spring Hope Enterprise.

Mayor Pro-Tem Clark called the meeting to order and gave the invocation.

Commissioner Best made a motion to approve the minutes of the Regular Meeting of February 9, 2009, seconded by Commissioner Hawley and it passed unanimously.

No Public Forum.

Kevin Varnell with Stocks Engineering presented a revised Pipe Installation Policy. This policy was drafted to assist new or existing private homeowners with the installation of their driveway pipe. Commissioner Best was concerned about going across another easement. Kevin stated that he would add another paragraph including an easement and bring it back to the board for approval.

Kevin Varnell gave an update on the Stimulus Program. He stated the stimulus package money that the state has been awarded has to be spent within the first 120 days. He stated that we were already 30 days into it. They wanted projects permitted and ready to go to construction by March 27th. He stated that there was no way that we could design our wells and get them permitted in 30 days, so we would not be in the first round of the package deal. He stated that the town should be ready when the second round of funding if it is awarded.

Mark Edwards, Town Attorney gave an update on Time Warner Cable regarding rate increases and franchise fees revenues. He stated that the FCC rules the rates and at the time of the agreement, the franchise fees were five percent.

John Holpe, Town Manager stated he had set a date for the Retreat Meeting for April 25th from 8:30 to 11:30. Everyone was in agreement with that date and time. He stated that someone from the Pay Classification Plan will be present.

John Holpe, Town Manager stated a Board of Adjustments meeting would be March 17th at 6:00 pm. Cricket Communications was requesting to install antennas on the cell tower on 417 South Walnut Street.

John Holpe, Town Manager went over the February Financial Statement.

Tim Denton, Chief gave an update on the monthly report which included a recent drug arrest, and also he interview applicant. He stated that a Community Watch meeting will be March 17th at 7:00 pm at the Community Building, with part time officer Mark Mills as the speaker.

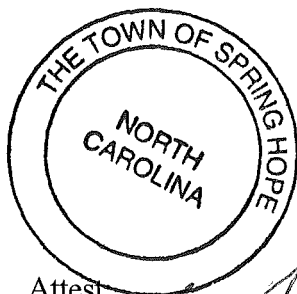
Commissioner Hawley stated the town need to keep the pot holes repaired in the streets. The town manager stated that he was working on that project.

John Holpe, Town Manager stated he will be setting up interviews for the maintenance position.

Commissioner Best stated he had a compliment for Leon Parks from a citizen regarding patching a water line after it had been repaired.

Commissioner Newkirk had a complaint regarding the pot holes at the tennis court.

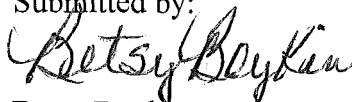
There being no further business, Commissioner Hawley made a motion to adjourn, seconded by Commissioner Newkirk and it passed unanimously.



Attest.


Mayor Pro-Tem

Submitted by:



Betsy Boykin
Town Clerk

Minutes
of the
Spring Hope Board of Commissioners Meeting
April 13, 2009
7:00 pm

Members present: Mayor Buddy Gwaltney, Commissioners Marion Clark, Bill Newkirk, Stanley Hawley, Clyde Best and Lee Bissett.

Also present: John Holpe, Town Manager; Betsy Boykin, Town Clerk; Mark Edwards, Town Attorney; Ken Murchison, Spring Hope Enterprise; Amanda Clark, Nashville Graphic.

Mayor Gwaltney called the meeting to order and the invocation was given by Commissioner Best.

Commissioner Best made a motion to approve the minutes of the Regular Meeting of March 9, 2009, seconded by Commissioner Newkirk and it passed unanimously.

There was no one for the Public Forum.

Julia Johnson, with the USDA, Rural Development was present regarding a Letter of Conditions USDA Grant and Loan to match the Rural Center Grant of \$ 485,000 for improvements to the Wastewater Treatment Plant. Commissioner Best made a motion to give the Mayor and Town Clerk permission to sign the Resolution of the Letter of Conditions. Commissioner Bissett seconded the motion and it passed unanimously.

C.T. Clayton, Engineer, stated that there were nine bidders for the bid opening on March 24, 2009 at 2:00 pm at the Town Hall for the Chlorine Contact Chamber Project. The following is a list of the bidders for this project which was the Base Bid for one chamber:

- | | |
|---|------------|
| 1. Empire Construction Inc.----- | \$ 101,600 |
| 2. Laughlin Sutton Construction Co----- | \$ 168,370 |
| 3. T.A. Loving Company----- | \$ 147,950 |
| 4. H. G. Reynolds, Company----- | \$ 146,467 |
| 5. Ormond Utilities, LLC----- | \$ 102,450 |
| 6. Enviro-Tech----- | \$ 116,325 |
| 7. R. D. Braswell Construction Co----- | \$ 97,360 |
| 8. Eberhart Construction----- | \$ 133,652 |
| 9. Water & Waste Systems Construction Co----- | \$ 138,825 |

C. T. Clayton recommended that the contract be awarded by the Base Bid to the low bidder, R. D. Braswell Construction Company for the total of \$ 97,360.

Commissioner Best made a motion to accept the Base Bid of \$ 97,360 to R. D. Braswell Construction Company. Commissioner Bissett seconded the motion and it passed unanimously.

Commissioner Bissett made a motion to adopt the Town of Spring Hope Pipe Installation Policy as amended by the Town Attorney to be added to the Code of Ordinances: Chapter VII. Sec. 23A to read "Any lot owner who desires to dig, excavate or otherwise create a drainage ditch or install a drainage pipe for a lot with a single-family, two-family, townhouse or multifamily dwelling or any vacant lot for which the Town's Zoning Ordinance allows a single-family, two-family, townhouse or multifamily dwelling shall request from the Town a letter of recommendation from an engineer designated by the Town Manager". Commissioner Hawley seconded the motion and it passed unanimously.

John Holpe, Town Manager stated that there were two companies that had equipment on the water tank. He stated that in the past the rates were \$ 25 and \$ 100 a month. Commissioner Newkirk requested to check with other towns and see what they were getting for rental equipment on a water tower. This item was tabled until the next meeting.

Nash County Emergency Services, Director Brian Brantley had requested permission to install some radio equipment at the water tank located on West Branch Street. John Holpe, Town Manager stated that he had talk to Brian and had written a letter to Time Warner Cable and sent a copy of the inspection report on the water tank from Utility Services concerning the OSHA violations. Commissioner Best made a motion to give Nash County Emergency Service permission to place a 10' x 10' building on the south side of the property to accommodate a fire transmitter as well as 3 radio receivers for the County EMS Sheriff and Police Radio Channels. Commissioner Bissett seconded the motion and it passed unanimously. Also this equipment that will be located on the tank will be a 2' x 2' microwave dish and a 20' antenna for the fire transmitter and receivers including the necessary coax cabling that will terminate in the proposed building. This project will be to improve paging, mobile and handheld radio coverage for all emergency responders in the County. The town attorney was asked to check to see if we needed a liability agreement with the county for this project.

John Holpe, Town Manager stated that he and Kevin Varnell with Stocks Engineering attended a meeting in Raleigh at the Rural Center on March 10, 2009 regarding Economic Infrastructure Programs. Items discussed at this meeting included the Economic Infrastructure Program for Job Creation and the Clean Water Partners Infrastructure Program for Critical Needs. Mr. Holpe reviewed the highlights of the attached meeting outlined with the Board of Commissioners.

John Holpe, Town Manager stated that he will be on vacation from May 14th thru May 20th. Due to another conflict, he was asking the board's permission to postpone the Regular Meeting of May 11th to May 12th. The board was in agreement. A Budget Meeting will be held at 6:00 pm and the Regular Meeting at 7:00pm.

John Holpe, Town Manager went over the financial statement for month ending March 31, 2009.

Tim Denton, Police Chief gave the monthly report. He stated that he had gotten two applications for officers to be reviewed. They attended an in- service training session in March. Officer Whitley had passed out literature to the Day Cares about on going drug investigations, Sgt. Proctor had attended school. He stated that the next Community Watch Program will be on the 3rd Tuesday in April.

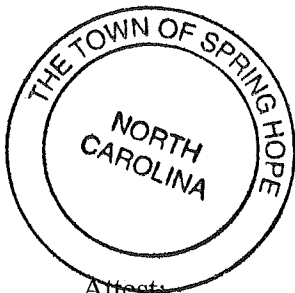
Commissioner Newkirk made a motion to close the regular meeting and go into a closed session regarding legal advice from the town attorney, seconded by Commissioner Hawley and it passed unanimously.

After some discussion, Commission Best made a motion to go out of closed session and go back to the regular meeting, seconded by Commissioner Bissett and it passed unanimously.

Commissioner Hawley made a motion to table a budget amendment concerning the New Town Hall closeout, seconded by Commissioner Bissett and it passed unanimously.

Commissioner Hawley and Commissioner Clark stated that they were receiving complaints concerning potholes on Hopkins Avenue and other streets. John Holpe, Town Manager stated that he would plan to get them repaired.

There being no further business, Commissioner Bissett made a motion to adjourn, seconded by Commissioner Hawley and it passed unanimously.



Attest:

Mayor

Submitted by:

Betsy Boykin

Betsy Boykin
Town Clerk

Minutes
of the
Budget Retreat Meeting
Spring Hope Board of Commissioners
April 25, 2009
8:30 am

Members present: Mayor Buddy Gwaltney, Commissioners Marion Clark, Clyde Best, and Bill Newkirk. Commissioners Stanley Hawley and Lee Bissett were absent.

The meeting was called to order and John Holpe, Town Manager gave the invocation.

Also attending: John Holpe, Town Manager; Betsy Boykin, Town Clerk; Sandra Morris, Water Clerk/Tax Collector; Michele Collins, Assistant Water & Sewer Clerk; Tim Denton, Police Chief; Ken Murchison, Spring Hope Enterprise; Amanda Clark, Nashville Graphic.

John Holpe, Town Manager named the projects to be discussed. They were as follows:

1. Rebuilding of North Poplar Street
2. Bojangles
3. CDBG Neighborhood Revitalization Grant
4. Safe Routes to School Planning Grant
5. Safe Routes to School Infrastructure Grant
6. Clean Water Management Trust Fund Grant for Sewer Rehab. Work
7. Rural Center-USDA Grant & Loan to do Improvements to the WWTP
8. Stimulus Program Round 2 for Water Improvements
9. Discussion of Drainage Work at Town Hall
10. Susan Ennis, Management and Personnel Systems(MAPS)will present and review the Proposed Pay and Classification Plan
11. Presentation & Discussion of the Budget by the Town Manager

Regarding Rebuilding of North Poplar Street, this project will not be started until July.

Bojangles:

The owners of the property are trying to decide on a Master Plan for the 82 acre May Farms Development. There are three of them involved in the designing process. They want to plan the entire development before they start on Bojangles.

CDBG Grant:

This is the grant for West Franklin and North Poplar Street. The project will involve housing rehab., new water and sewer lines and street paving. The local option part will replace 900 ft of 2" water line on Montgomery Street with 6" line and will pave 450 feet of Montgomery Street.

Safe Routes to School Planning Grant:

Department of Transportation should be giving our Planning consultant the go ahead soon. Once the plan starts, we can address the issue of on which side of McLean Street to place the sidewalk

Safe Routes to School Infrastructure Grant:

It will probably be near the end of this calendar year before the town will know anything about this grant. There will be a \$ 15,000 local match to install 7,000 linear feet of sidewalk and to install traffic control devices and bicycles routes.

Clean Water Management Trust Fund Grant for Sewer Rehab Work:

This project should be completed in July. The local match was \$ 100,000.

Rural Center-USDA Grant & Loan to do Improvements to the WWTP:

As soon as the town receives the word from USDA, we will select an engineer to design the improvements to the plant and then begin the work. An activated sludge system will replace the trickling filter system. The Rural Center Grant was \$ 485,000 and the town will matched it with a \$ 193,000 grant and \$ 283,000 loan from the USDA Rural Development Center.

Stimulus Program Round 2 for Water Improvements:

The Town is awaiting word for the 2nd Round for Water Improvements under this program. Possible Projects include:

1. Computerized meter reading
2. New Water Wells
3. New Pumps and Generators at Lift Stations
4. Addition sewer collection system rehab work

John Holpe, Town Manager stated that he went to a meeting in Washington, NC on April 22nd regarding Community Development Block Grant Infrastructure Program. He stated that there would be Two Pools of Funds for Infrastructure for the 21st Century/Tier 1 Communities. Commissioner Best made a motion to authorize Kevin Varnell with Stocks Engineering to proceed with the application. Commissioner Newkirk seconded the motion and it passed unanimously.

At the same meeting, Small Business and Entrepreneurial Assistance Grant was discussed. John Holpe, Town Manager stated that Johnny Kennedy with K-5 Sewing Manufacturing Plant was talking about expanding his business. This would be a \$ 25,000 Grant with no local match. Commissioner Newkirk made a motion to proceed with this grant application for K-5 Sewing. Commissioner Best seconded the motion and it passed unanimously.

Drainage Work at Town Hall:

John Holpe, Town Manager stated that at the April 13th, Board of Commissioners meeting, the Board was in agreement to pay Heaton Construction Co the \$ 18,850 for the drainage work they had done behind the Chamber of Commerce building and to close-out

the project. The Board was in agreement to have Smith Construction do the additional drainage improvement work for \$9,875. Since the April meeting new issues have arisen. Russell Pearlman with the Wooten Company is saying that we owe Heaton Construction Company \$ 19,548 instead of \$18,850. The amount Wooten Company gave to correct the work was \$ 24,340. Heaton spent \$18,850 which leaves \$ 5,490, Russell subtracted the \$ 5,490 from the \$ 25,038, which is the amount that was retained. The final payment to Heaton would be \$ 19,548 instead of \$ 18,850 which is \$ 698.00 more. We now owe

Heaton Construction Company - \$ 698
Wooten Company----- \$ 3,925
Smith Construction Company--- \$ 9,875

Total due to closeout-----\$ 14,498

Commissioner Best made a motion for a budget amendment of \$ 14,498 to close out the town hall project. Commissioner Clark seconded the motion and it passed unanimously.

Susan Ennis with the MAPS Group gave an overview of the Pay Classification Plan. This plan is a revised job description, a revised Personnel Policy, and a look at a re-organization of some of the functions. She had three cost options for implementation.

1. Baseline Cost Option 1
2. Baseline Cost Option 2
3. Baseline cost plus increase for other employees Option 3

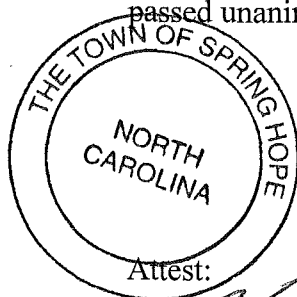
She recommended that the town adopt Option # 3.

The Board needed more time to look at this plan.

The town manager presented the Proposed Budget for Fiscal Year 2009-2010 and went over it with the Board.

There will be a budget meeting at 6:00 pm, before our Regular Meeting of May 12th at 7:00 pm

Commissioner Best made a motion to adjourn, seconded by Commissioner Clark and it passed unanimously.



Mayor

Submitted by

Betsy Boykin

Betsy Boykin
Town Clerk

Minutes
of the
Spring Hope Board of Commissioners
Budget Meeting
May 12, 2009
6:00 pm

Members present: Mayor Buddy Gwaltney, Commissioners Clyde Best, Lee Bissett, Stanley Hawley, Bill Newkirk and Marion Clark.

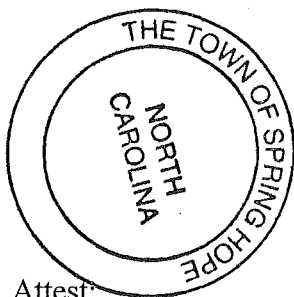
Also present: John Holpe, Town Manager; Betsy Boykin, Town Clerk; Ken Murchison, Spring Hope Enterprise; Amanda Clark, Nashville Graphic.

Mayor Gwaltney called the meeting to order.

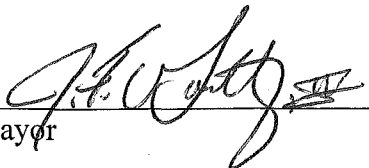
John Holpe, Town Manager presented the General Fund Budget highlights of the fiscal year 2009-2010 and the key issues of the proposed budget.

Also, he went over the proposed General Fund Revenues and Expenditures for the Governing Board, Administration, Buildings, Police Department, Streets, Powell Bill Fund, Sanitation, Recreation, Library, Cemetery and Museum.

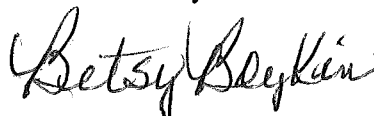
The next budget meeting to discuss the Water and Sewer proposed Budget, Pay Classification Plan, Pay Increases and Personnel will be held June 1, 2009 at 6:00 pm.



Attest:


Mayor

Submitted by



Betsy Boykin
Town Clerk

Minutes
of the
Spring Hope Board of Commissioners Meeting
May 12, 2009
7:00 pm

Members present: Mayor Buddy Gwaltney, Commissioners Clyde Best, Lee Bissett, Stanley Hawley, Bill Newkirk, and Marion Clark.

Also present: John Holpe, Town Manager; Betsy Boykin, Town Clerk; Ken Murchison, Spring Hope Enterprise; Amanda Clark, Nashville Graphic. Mark Edwards, Town Attorney was absent.

Mayor Gwaltney called the meeting to order and the invocation was given by Commissioner Clark.

Commissioner Best made a motion to approve the minutes of the Regular Meeting of April 13, 2009 and the Budget Retreat Meeting of April 25, 2009. Commissioner Hawley seconded the motion and it passed unanimously.

There was no one present for the Public Forum.

Ken Ripley was present to report on the Library Conference Room Project. He stated "I am pleased to report to the board that the library project is finished." He stated that the county inspector gave final approval on May 8, 2009 and that the shelves will be moved in soon. He thanked the board for its participation. He appreciated all volunteer work that the mayor did for the library.

Bill Brantley had submitted a Façade Improvement Grant for his building at 108 East Main Street and 103 East Main Street which is rented by Doggie Bone and VIP Cleaners. He will be painting the building white with the same green trim on the front as the Sykes Seed Store building for the cost of \$ 1,500. Commissioner Best made a motion to approve the amount of the town share of \$ 500, seconded by Commissioner Newkirk and it passed unanimously.

There had been a complaint about smoke coming from a neighbor's Outdoor Wood Burning Stove. The Board discussed using Outdoor Wood Burning Stoves. Commissioner Best stated that maybe we need to establish an ordinance regulating the height of the chimney on the stove. Commissioner Bissett stated that we should wait until there are more complaints before the ordinance is drafted. It was decided to table it until later.

Commissioner Best made a motion to approve the tax releases and discoveries. Commissioner Hawley seconded the motion and it passed unanimously. They are as follows: **Releases:**

Linwood & Tiffany Wheless- \$ 4.46- removed interest because envelope was postmarked before deadline.

Charlie Hall- \$ 6.02- Nash County billed in error-item never located inside city limits.

April Longmire- \$ 114.76- Nash County billed in error-boat sold to Wake County

Discoveries:

Cecil Roberson, Jr. - \$ 21.83- Nash County found a 1991 Nissan that had not been billed previously.

Commissioner Best made a motion to accept the contract for the audit for the fiscal year 2008-2009 from Gerrelene Walker, CPA for the same amount as last year and to pursue other proposals for the next fiscal year. Commissioner Bissett seconded the motion and it passed unanimously.

Commissioner Clark made a motion to renew the contract for legal services from Fields and Cooper with no increase in fees. Commissioner Bissett seconded the motion. Commissioner Best stated that the contract date should be by the fiscal year instead of a calendar year. Commissioner Clark withdrew her motion until Mark Edwards, Town Attorney is present of discuss the contract date.

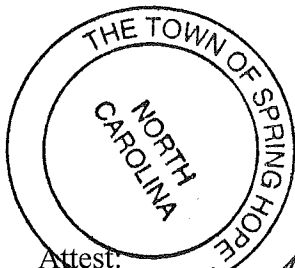
John Holpe, Town Manager stated that he had a meeting tomorrow with David Harris and Dennis Patton in Raleigh concerning the Community Development Block Grant project. He stated that he originally thought the town had been awarded a grant, but has since learned that the project did not get funded. He stated that maybe he would find out why the town was not funded at this meeting.

John Holpe, Town Manager stated that Time Warner Cable had removed all of their antennas from the water tank.

There was a discussion of the Towns Open Container Ordinance. Mark Edwards, Town Attorney sent an email stating that the North Carolina General Statutes only allow Towns to regulate open containers in public areas. The Town is not allowed to pass an ordinance prohibiting open containers on private property.

Chief Tim Denton gave an update on the police department.

There being further business, Commissioner Bissett made a motion to adjourn, seconded by Commissioner Hawley and it passed unanimously.



Attest:

Mayor

Submitted by:

A handwritten signature in cursive script, appearing to read "Betsy Boykin".

Betsy Boykin
Town Clerk

Town of Spring Hope
Board of Commissioners Budget Meeting
June 1, 2009
6:00 pm

Members present: Mayor Buddy Gwaltney, Commissioners Marion Clark, Stanley Hawley, Lee Bissett, Clyde Best and Bill Newkirk.

Also present: John Holpe, Town Manager; Betsy Boykin, Town Clerk; Ken Murchison, Spring Hope Enterprise; Amanda Clark, Nashville Graphic.

Mayor Gwaltney called the meeting to order.

John Holpe, Town Manager gave an overview of the Water and Sewer Proposed Budget Revenues and Expenditures.

John Holpe, Town Manager also went over the Proposed Pay and Classification Plan by each department.

John Holpe, Town Manager stated that there was a reassessment done last year and the valuation went up so there will be more property tax revenues for the 2009-2010 fiscal year.

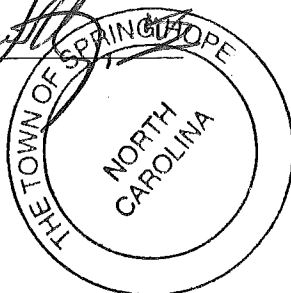
It was decided to have the next Budget Meeting on Monday, June 8, 2009 at 6:00 pm before our regular meeting. There was a discussion of setting a Public Hearing date for the Budget Adoption. In order to advertise for a Public Hearing for two consecutive weeks and at least 10 days before the Public Hearing, the Public Hearing could be held on June 15th or June 22nd at 6:00 pm. It was decided to hold the Public Hearing on June 22nd at 6:00 pm.

John Holpe, Town Manager stated that he will go back and look at the pay increases and at dropping the tax rate for the next meeting.

Commissioner Best made a motion to recess the meeting until June 8, 2009, seconded by Commissioner Bissett and it passed unanimously.

Attest:

Mayor



Submitted by:

Betsy Boykin

Betsy Boykin
Town Clerk

Town of Spring Hope
Board of Commissioners
Recessed Budget Meeting
June 8, 2009
6:00 pm

Members present: Commissioner Marion Clark, Clyde Best, Stanley Hawley and Bill Newkirk. Absent: Mayor Buddy Gwaltney and Commissioner Lee Bissett.

Also, present: John Holpe, Town Manager; Betsy Boykin, Town Clerk; Ken Murchison, Spring Hope Enterprise; Amanda Clark, Nashville Graphic.

John Holpe, Town Manager gave a budget update.

He stated the estimated 2009-2010 valuation due to Reassessment was \$ 78,475,000. The previous year valuation was \$ 70,711,056, which is a difference of \$ 7,763,944. If the tax rate remains the same, there would be \$ 48,136 more property tax, machinery, tools, and motor vehicles. Therefore, to remain revenue neutral a 7-cent tax decrease would be needed. Below are options available in order to reduce the proposed budget.

Deletion of the Public Works Superintendent-----	\$ 31,000
Fringe Benefits-----	3,000
Administration-Comp Vehicles & bldg-----	10,000
Bldgs-Music Jubilee-----	1,000
Police Equipment-----	2,000
Total-----	<u>\$ 47,000</u>

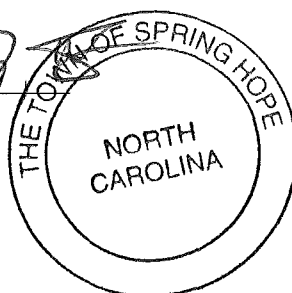
Discussion of Proposed Pay increases- Commissioner Best made a motion to go into a closed session regarding personnel, seconded by Commissioner Hawley and it passed unanimously. After some discussion, Commissioner Best made a motion to go out of closed session and enter back into the regular session, seconded by Commissioner Hawley and it passed unanimously.

There were three options available. (attached)
Commissioner Best made a motion to accept the pay increase proposal of Option # 3, of the pay & classification plan which is basically a 3% increase across the Board based on a five cent decrease from \$.62 to \$.57 per one hundred dollars for property taxes. Commissioner Hawley seconded the motion and it passed unanimously.


The meeting was adjourned. There was a break before the Regular Meeting at 7:00 pm.

Attest:


Mayor Pro Tem



Submitted by:


Betsy Boykin
Town Clerk

Minutes
of the
Spring Hope Board of Commissioners
Regular Meeting
June 8, 2009
7:00 pm

Members present: Mayor Buddy Gwaltney, Commissioners Marion Clark, Clyde Best, Bill Newkirk, and Stanley Hawley. Absent Commissioner Lee Bissett.

Also present: John Holpe, Town Manager; Betsy Boykin, Town Clerk; Mark Edwards, Town Attorney; Ken Murchison, Spring Hope Enterprise; Amanda Clark, Nashville Graphic.

Mayor Gwaltney called the meeting to order and Commissioner Newkirk gave the invocation.

Commissioner Best made a motion to approve the minutes of the Regular Meeting of May 12, 2009 and the Budget Meeting of May 12, 2009. Commissioner Hawley seconded the motion and it passed unanimously.

There was no one present for the public forum.

Commissioner Best made a motion to approve the amended legal services agreement with Fields and Cooper Law Firm for periods from January 01, 2009 thru June 30, 2009 and from July 01, 2009 thru June 30, 2010. Commissioner Hawley seconded the motion and it passed unanimously.

Commissioner Best made a motion to approve the 1997 and 1998 tax write offs, and the 2009 water bills write offs. Commissioner Hawley seconded the motion and it passed unanimously.

Commissioner Newkirk made a motion to approve the Budget Ordinance Amendment for \$ 7,459.90 under Buildings, seconded by Commissioner Hawley and it passed unanimously. (attached)

Commissioner Best made a motion to approve the Budget Ordinance Amendment for \$ 15,026.62 for the Town Hall Drainage Project, seconded by Commissioner Hawley and it passed unanimously. (attached)

John Holpe, Town Manager received a letter from North Carolina Department of Enviroment and Natural Resources regarding underground storage tanks. Kevin Varnell with Stocks Engineering had received a proposal for soil samples from Soil & Environmental Consultant for \$ 13,000 and from Environmental Services Inc for \$ 6,000.

Commissioner Best made a motion to accept a donation for \$ 5,000 to be use for sound system equipment in the Spaulding Auditorium. Commissioner Hawley seconded the motion and it passed unanimously.

Before signing an agreement between the Town and Marshall Stephenson regarding operation of the Music Jubilee, the board agreed to tabled this until we see how much the town has put into it.

No action was taken on the Cemetery Perpetual Care

Commissioner Best made a motion to approve the Indemnity Agreement between Nash County and the Town of Spring Hope allowing the county to install, use, maintain and repair the facilities on the water tank located near the intersection of West Branch and Wilkins Street. Commissioner Hawley seconded the motion and it passed unanimously.

There will be a Public Hearing regarding Community Development Block Grant Application, June 17, 2009 at 6:00 pm. David Harris with RSM Associates was here to discuss the funding of the grant. He stated that he would find out before the meeting on June 17th if we get the grant. He stated that he would draft a letter for the mayor to sign to apply for stimulus money and we should know about 30 days where we would be eligible. Commissioner Best made a motion to approve the filing application for CDBG, seconded by Commissioner Hawley and it passed unanimously.

Commissioner Best made a motion to use the stimulus money for sewer extension on Wilkins Street. Commissioner Hawley seconded the motion and it passed unanimously.

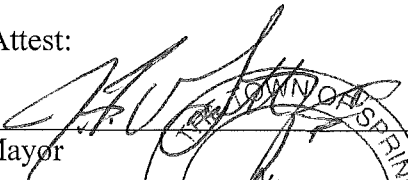
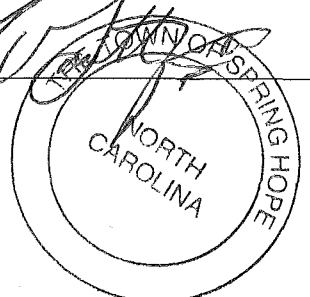
Police Chief Tim Denton gave an update on the police department. He stated that the department had increased their patrols on Ash Street, working with the ABC with under age problems, still doing a background investigation on proposed applicant. He stated that there would be another Community Watch Program, June 16th.

After a short break, Commissioner Best made a motion to go into a closed session regarding a lease agreement, seconded by Commissioner Hawley and it passed unanimously.

After some discussion, Commissioner Hawley made a motion to go back in open session, seconded by Commissioner Newkirk and it passed unanimously.

There being no further business, Commissioner Best made a motion to adjourn, seconded by Commissioner Hawley and it passed unanimously.

Attest:

Mayor 


Submitted by

Betsy Boykin
 Town Clerk

Minutes
of the
Spring Hope Public Hearing
June 17, 2009
6:00 pm

Members present: Mayor Buddy Gwaltney, Commissioners Marion Clark, Bill Newkirk, Stanley Hawley, and Lee Bissett. Commissioner Clyde Best was absent.

Also present: John Holpe, Town Manager; Betsy Boykin, Town Clerk

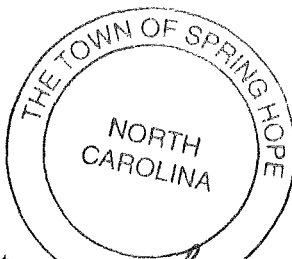
Mayor Gwaltney called the meeting to order.

The purpose of the Public Hearing was to discuss the Infrastructure Grant Application from the Community Development Block Grant and Improvements to the WWTP.

There was no Public Hearing held due to finding of the town's ineligibility as follows:

- Sewer improvements to benefit entire town
- Low to moderate income families need to be 51%
- Town-wide low, moderate income families 47%

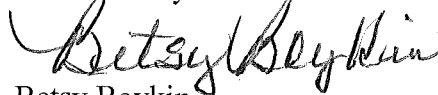
Commissioner Newkirk made a motion to adjourn, seconded by Commissioner Hawley and it passed unanimously.



Attest:


Mayor

Submitted by:


Betsy Boykin
Town Clerk

Minutes
of the
Spring Hope Board of Commissioners
Budget Public Hearing
June 22, 2009
6:00 pm

Members present: Mayor Buddy Gwaltney, Commissioners Stanley Hawley, Marion Clark, Clyde Best, and Bill Newkirk. Commissioner Lee Bissett was absent.

Also present: John Holpe, Town Manager; Betsy Boykin, Town Clerk; Ken Murchison, Spring Hope Enterprise; Amanda Clark, Nashville Graphic.

Citizens present: Mr. & Mrs. Don Stalls.

John Holpe, Town Manager went over the proposed changes in the budget.

Commissioner Hawley made a motion to open the Public Hearing, seconded by Commissioner Newkirk and it passed unanimously.

After some discussion, Commissioner Hawley made a motion to close the Public Hearing, seconded by Commissioner Newkirk and it passed unanimously.

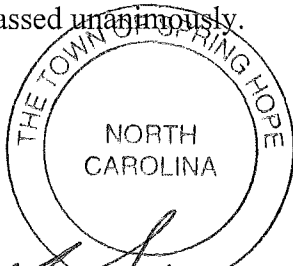
Commissioner Best made a motion to adopt the tax levy and Budget Ordinance for Fiscal Year 2009-2010 for General Fund and the Water and Sewer Funds. Commissioner Hawley seconded the motion and it passed unanimously. (Attached)

Commissioner Best made a motion to approve the proposed budget amendments for fiscal year 2008-2009. Commissioner Hawley seconded the motion and it passed unanimously. (Attached)

Commissioner Hawley made a motion to adjourn, seconded by Commissioner Newkirk and it passed unanimously.

Attest:

Mayor



Submitted by

Betsy Boykin

Betsy Boykin
Town Clerk

TOWN OF SPRING HOPE
BUDGET ORDINANCE
FISCAL YEAR 2009-2010

BE IT ORDAINED by the Governing Board of the Town of Spring Hope, North Carolina:

Section 1: The following amounts are hereby appropriated in the General Fund for the operation of the town government and its activities for the fiscal year beginning July 1, 2009, and ending June 30, 2010, in accordance with the chart of accounts heretofore established for this Town:

Governing Body	\$ 6,997
Administration	228,951
Buildings	95,500
Public Safety	340,979
Streets	112,900
Powell Bill	43,374
Sanitation	180,869
Recreation	7,000
Library	8,500
Cemetery	11,000
Museum	<u>503</u>

\$ 1,036,573

Section 2: It is estimated that the following revenues will be available in the General Fund for the fiscal year beginning July 1, 2009, and ending June 30, 2010:

Ad Valorem Taxes	\$ 392,350
Other Taxes and Licenses	3,050
Motor Vehicles Taxes	60,000
Penalties & Interest	3,000
Permits and Fees	1,210
Powell Bill funds	43,374
Franchise Taxes	52,000
Local Option Sales Taxes	243,742
Beer & Wine Tax	5,947
ABC Net Revenues	850
Rental on Buildings	21,550
Spaulding Music Jubilee	2,000

Sales Tax/Video Program	4,000
Cable TV Franchise	1,000
Cemetery Revenues	12,000
Sales/Telecommunications	20,000
Gasoline/Sales Tax Refunds	15,500
Garbage Fees	144,000
Investment Earnings	8,000
Other revenues	<u>3,000</u>
	<u>\$ 1,036,573</u>

Section 3: The following amounts are hereby appropriated in the Water and Sewer Fund for the operation of the water and sewer utilities for the fiscal year beginning July 1, 2009, and ending June 30, 2010, in accordance with the chart of accounts heretofore approved for the Town:

Water and Sewer operations department	\$ 275,917
Water and Sewer maintenance department	<u>167,723</u>
	\$ 443,640

Section 4: It is estimated that the following revenues will be available in the Water and Sewer Fund for the fiscal year beginning July 1, 2009, and ending June 30, 2010:

Water usage charges	\$ 199,500
Sewer usage charges	224,500
Taps and connection fees	940
Other revenues	<u>18,700</u>
	\$ 443,640

Section 5: There is hereby levied a tax at the rate of fifty seven (\$.57) per one hundred dollars (\$100) valuation of property as listed for taxes as of January 1, 2009, for the purpose of raising the revenue listed "Ad Valorem Taxes" in the General Fund in Section 2 of this ordinance.

This rate is based on a total valuation of property for the purposes of taxation of \$ 78,475,000.

Section 6: The Budget Officer is hereby authorized to transfer appropriations as contained herein under the following conditions:

- a. He/she may transfer amounts between line item expenditures within a department without limitation and without a report being required. These changes should not result in increased in recurring obligations such as salaries.

- b. He/she may transfer amounts up to \$ 1,000 between departments within the same fund. He must make an official report on such transfers at the next regular meeting of the Governing Board.
- c. He/she may not transfer any amounts between funds, except as approved by the Governing Board in the Budget Ordinance as amended.

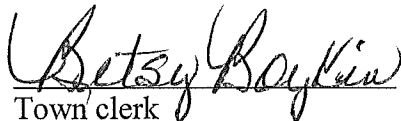
Section 7: The Budget Officer may make cash advances between funds for periods not to exceed 60 days without reporting to the Governing Board. Any advances that extend beyond 60 days must be approved by the Board. All advances that will be outstanding at the end of the fiscal year must be approved by the Board.

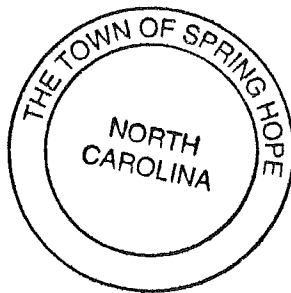
Section 14: Copies of this Budget Ordinance shall be furnished to the Clerk to the Governing Board and to the Budget Officer to be kept on file by them for their direction in the disbursement of funds.

Adopted this 22nd day of June, 2009


Mayor

Attest:


Town clerk



BUDGET ORDINANCE AMENDMENT

BE IT ORDAINED by the Governing Board of the Town of Spring Hope, North Carolina, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2009:

Section 1. To amend the General Fund, the appropriations are to be changed as follows:

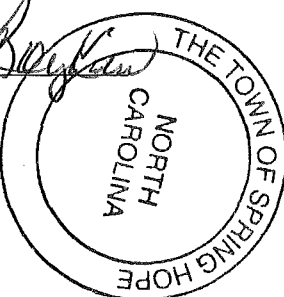
Acct.	Decrease	Increase
No		
10-5800-4500- Sanitation		\$ 6,000
10-5800-0200- Sanitation		7,000
10-5800-0500- Sanitation		1,000
10-5800-0700- Sanitation		1,000
10-5100-0600- Police	\$ 7,000	
10-5100-0200- Police	8,000	
10-6200-1300- Recreation		\$ 500
10-7100-0000- Miscellaneous	<u>500</u>	
	\$ 15,500	\$ 15,500
30-8100-0200- Water & Sewer		\$ 15,000
30-8100-4000- Water & Sewer		10,000
30-8100-4502- Water & Sewer		20,000
30-8100-9600- Water & Sewer	\$ 27,000	
30-8100-7100- Water & Sewer	<u>18,000</u>	
-	\$ 45,000	\$ 45,000

Section 2: Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Budget Officer for their direction.

Adopted this 22nd day of JUNE 2009

Attest:

Betsy Boykin
Betsy Boykin



[Signature]
Mayor

Minutes
of the
Spring Hope Board of Commissioners Meeting
July 13, 2009
7:00 pm

Members present: Mayor Buddy Gwaltney, Commissioners Clyde Best, Stanley Hawley, Marion Clark and Lee Bissett. Commissioner Bill Newkirk was absent.

Also present: John Holpe, Town Manager; Betsy Boykin, Town Clerk; Mark Edwards, Town Attorney; Ken Murchison, Spring Hope Enterprise; Amanda Clark, Nashville Graphic.

Mayor Gwaltney called the meeting to order.

Commissioner Best made a motion to approve the Budget Meetings of June 1, 2009, Recessed Budget Meeting of June 8, 2009, and the Regular Meeting of June 8, 2009, Public Hearing of June 17, 2009, and the Budget Public Hearing of June 22, 2009. Commissioner Bissett seconded the motion and it passed unanimously.

There was no Public Forum.

Commissioner Bissett made a motion to go into a Public Hearing regarding the CDBG program and a request to file an application. Commissioner Hawley seconded the motion and it passed unanimously.

David Harris and Dennis Patton were present to explain the process and the program and report on CDBG-R Wilkins Street Project. David Harris stated that the town had submitted a \$ 700,000 Grant application in 2008, but when state officials reviewed the application; they incorrectly categorized a part of the application and turned down the request. He told the board that the town had scored enough points on the application and that the project should have been approved. The project was designed to revitalize parts of Franklin Street and Montgomery Street. There are also houses on Franklin Street that needs repairing and replacing. The total cost of Franklin Street project would be \$ 595,000. The other \$ 105,000 would be used to provide water and sewer improvements to Montgomery Street. He stated that he needed a request to file an application for that project. Commissioner Best made a motion to close the Public Hearing and go back to the Regular Meeting, seconded by Commissioner Hawley and it passed unanimously.

Commissioner Best made a motion authorizing David Harris to file the grant application, seconded by Commissioner Hawley and it passed unanimously.

The town clerk had prepared a final financial report on the Spaulding Music Jubilee. It showed the amount loaned from the General Fund to the Spaulding Enterprise Fund, revenues and expenditures. The board wanted a more detailed account, so Commissioner Clark made a motion to have the CPA to work with the town clerk to get the final report. Commissioner Best seconded the motion and it passed unanimously.

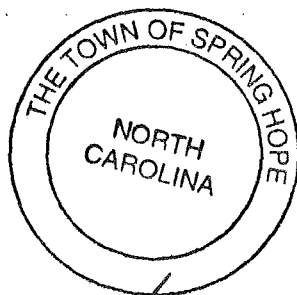
Commissioner Bissett made a motion to approve the agreement with William Marshall Stephenson regarding the rental of one year for the Spaulding Auditorium Music Jubilee Events. Commissioner Clark seconded the motion and it passed unanimously.

There was no report from the Town Attorney.

John Holpe, Town Manager reported on road repair bids that will be open on July 21st at 2:00 pm.; also Kevin Varnell will have the cross connection order changes on well connection at the August Meeting; he reported on sewer pumping stations for Wilkins Street; and working on getting "No Loitering" signs made for J's Place and Ash Street Recreation Center.

Tim Denton, Police Chief gave an update on the police department. He reported on the meeting concerning Ash Street, and the Highway Safety Program. He stated that the next Community Watch meeting would be July 21st at the Community Building.

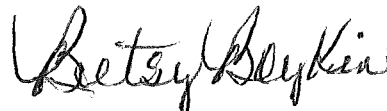
There being no further business, Commissioner Bissett made a motion to adjourn, seconded by Commissioner Hawley and it passed unanimously.



Attest:


Mayor

Submitted by:



Betsy Boykin
Town Clerk

RESOLUTION
ADOPTING AN AGREEMENT TO CONTINUE PARTICIPATION IN THE
NORTH CAROLINA SMALL TOWN MAIN STREET PROGRAM
2009-2010

WHEREAS; the North Carolina Department of Commerce, Division of Community Assistance, Office of Urban Development has established a Small Town Main Street Program to provide technical assistance in downtown revitalization, utilizing the "Main Street Four-Point Approach" of Organization, Design, Promotion and Economic Restructuring, to selected small towns in eastern North Carolina; **and**

WHEREAS; several towns were selected to receive a more detailed level of service incorporating all of the "Main Street Four Points"; **and**

WHEREAS; the Department of Commerce selected the Town of Spring Hope to participate in the program and the Town wishes to continue its participation for an additional year; **and**

WHEREAS; both parties agree that a high level of community participation and commitment is required on the part of the Town and community in order to ensure that the program is as successful as possible: **and**

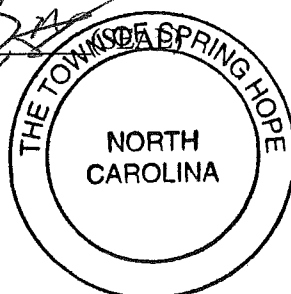
WHEREAS; reimbursement for travel related expenses will be required of the Town;

THEREFORE, BE IT RESOLVED; that the Town agrees to continue its participation in the Small Town Main Street Program and to abide by the following conditions:

1. The Town will actively participate in the Small Town Main Street Program for an additional period of no less than twelve (12) months beginning July 1, 2009.
2. The Town will designate a contact person in the community for the technical assistance team to coordinate with in order to provide continuity and leadership for the effort.
3. The Town will continue to maintain a volunteer committee and working subcommittees that are representative of the entire community, to provide focus for the program.
4. The Town will continue its support for the volunteer committee and will assist the committee and team in conducting community projects and any other necessary activities.
5. The Town will cooperate with the technical assistance team and support the community vision and plan of action.
6. The Town will continue to implement the plan of action to the fullest extent possible.
7. The Town will continue to develop and actively participate in local and regional partnerships and networks, and share resources and information gained through the Program with other communities in the region.
8. The Town agrees to reimburse the Division of Community Assistance for travel related expenses on a monthly basis as submitted.

ADOPTED BY THE TOWN BOARD of Spring Hope THIS 10TH DAY OF AUGUST, 2009.

Mayor



Clerk

BUDGET ORDINANCE AMENDMENT

BE IT ORDAINED by the Governing Board of the Town of Spring Hope, North Carolina, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2010:


Section 1. To amend the General Fund, the appropriations are to be changed as follows:

Acct. No.	Decrease	Increase
10-3970-0300		\$ 5,000
10-5000-4550		\$ 5,000
		<hr/> \$ 10,000


Section 2: Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Budget Officer for their direction.

Adopted this 10TH day of AUGUST 2009

Attest:


Betsy Boykin
Town Clerk




Mayor

Minutes
of the
Spring Hope Board of Commissioners Meeting
August 10, 2009
7:00 pm

Members present: Mayor Buddy Gwaltney, Commissioners Marion Clark, Stanley Hawley, Bill Newkirk and Lee Bissett. Commissioner Clyde Best was absent.

Also, present John Holpe, Town Manager; Betsy Boykin, Town Clerk; Mark Edwards, Town Attorney; Ken Murchison, Spring Hope Enterprise; Amanda Clark, Nashville Graphic.

Citizens attending: Allen Allen, Terri Allen, Pauline France, Arda Daniel, Eula Brantley, John Clark and Ricky Tucker, Jeff Breedlove, Clint Smith, Brent Edwards and Chief Denton.

Mayor Gwaltney called the meeting to order and Commissioner Newkirk gave the invocation.

Commissioner Bissett made a motion to approve the minutes of July 13, 2009, seconded by Commissioner Hawley and it passed unanimously.

Public Forum: Pauline France and Gay Sturgeon.

They appeared before the board to discuss beautification of the town. Mrs. France read a letter written by Terry Alford concerning the appearance of the town. The committee was asking for funds to be put in the budget for maintaining the downtown area. They had questioned why the town employees were not maintaining the town. John Holpe, Town Manager stated that last year we had seven employees, and this year we only have six employees. He had also gotten a notice today that James Hopkins, maintenance employees was resigning. He stated that there were several places in town that the employees had to cut grass. Mayor Gwaltney recommended that the town manager get in contact with Mike Bartholomew at the Nash Rocky Mount Schools to see if he could get some agricultural students to help with this project. It was suggested to contact the Revitalization Board to see what they recommended. Commissioner Newkirk stated that the town had only five or six people working and that they could not do it all. He stated that citizens complain when the board raises taxes and then when the board dropped the tax rate, the citizens still want money in the budget for beautification. Commissioner Hawley suggested checking with the Department of Correction to see if they would send their inmates to help clean up the town.

Sylvia Williams, president of the Chamber of Commerce thanked Pauline France, Mr. & Mrs. Allen for the help cleaning up the downtown area.

Kevin Varnell with Stocks Engineering was present regarding several items:
Bids were opened Monday, August 10, 2009 for street improvement (potholes). They were: Barnhill Contracting Company- \$ 28,083.26
Smith Contracting Inc.- \$ 35,165.29

The bid amount included two-inch asphalt and six inch CABC patching and nine inch asphalt full depth patching. He had prepared a map of the street improvement plan. The streets that need the most repairs were West Main Street from Ash Street to May Street and from May Street to Warren Street and McLean Street from the school out to 581. John Holpe, Town Manager stated that it would be better for the board to take a month to study this plan and make a decision at the September meeting on how to proceed with the plan.

Kevin Varnell stated that he, along with the town manager would attend a meeting Wednesday to get an update on the Rural Center Grant and USDA grant and loan project. He gave an update on the Clean Water Management Trust Fund Project. He stated that all of the sewer line work regarding the collection system and the lift station has been completed. The chlorination chamber is under construction. He stated the town would have \$ 104,000 left over that can be used for other projects.

Kevin Varnell, also stated that the USDA has additional stimulus money available, mostly in form of grants. The grants would be for infrastructure projects. Commissioner Bissett made a motion to proceed with the grant application for stimulus fund for water and sewer improvements. Commissioner Newkirk seconded the motion and it passed unanimously.

Commissioner Newkirk made a motion to continue with the Small Main Street Program, seconded by Commissioner Hawley and it passed unanimously.

Commissioner Hawley made a motion to approve a lease contract regarding communication equipment on the West Branch Street Water Storage Tank with Strickland's Industries for \$ 25.00 per month and Time Warner Cable for \$ 150.00 per month effective a month from the day when the lease is signed and earmarked it to beautification. Commissioner Bissett seconded the motion and it passed unanimously.

Commissioner Bissett made a motion to approve the budget amendment of \$ 5,000 for sound equipment donation made to the Spaulding Auditorium. Commissioner Hawley seconded the motion and it passed unanimously.

Betsy Boykin, Town Clerk reported on the financial statement for the Music Jubilee Account. After reporting on the loan, revenues and expenditures, the account owes the General Fund \$ 948.00.

John Holpe, Town Manager stated he would be going to a meeting on October 25, and October 26 on Economic Development Consulting Work.

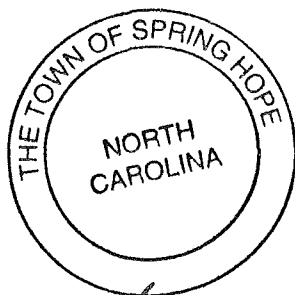
The Chamber of Commerce has requested that the town co-sponsor the Pumpkin Festival Beauty Pageant without any financial help. The Board of Commissioners approved the town to be a co-sponsor of the Beauty Pageant.

John Holpe, Town Manager discussed developing a Strategic Energy Plan. He stated it would consist of installing energy efficient windows in the community building, new lighting on the streets and new control panels. There would be no local match on this plan.

Tim Denton, Police Chief gave an update on the police department.

Officer Clint Smith made a presentation to the board about officer safety. He mentioned the incident that occurred July 26 on East Nash Street, where there would be a need for a taser. He stated that incident is proof that the officers should be allowed to use tasers if they are trained. He explained how tasers work and how they are much safer than handguns and asked the board for permission to use donated funds to purchase a taser for the police department. He stated that with the proper policies and training, this department is more than capable to carry such a tool. He stated that he and another officer had already had the training. He was asking the board blessing to purchase the taser. Commissioner Newkirk stated that he would not approve the request after questioning Officer Smith what nationality was the person that was involved in the incident. Officer Smith stated that the issue had nothing to do with race. Commissioner Newkirk stated that he does not want to hinder police officers in the line of duty, but stated he wanted this to go on record as being against the Town of Spring Hope officers carrying tasers. Mayor Gwaltney and the other commissioners said they would approve the request, but the mayor asked to put off a vote until the September meeting since Commissioner Best was not present to vote.

There being no further business, Commissioner Hawley made a motion to adjourn, seconded by Commissioner Bissett and it passed unanimously.



Attest:


Mayor

Submitted by:



Betsy Boykin
Town Clerk

Minutes
of the
Spring Hope Board of Commissioners Meeting
September 14, 2009
7:00 pm

Members present: Mayor Buddy Gwaltney, Commissioners Marion Clark, Clyde Best, Bill Newkirk, and Stanley Hawley. Commissioner Lee Bissett was absent.

Also, present: John Holpe, Town Manager, Betsy Boykin, Town Clerk, Michele Collins, Customer Service Rep; Mark Edwards, Town Attorney; Ken Murchison, Spring Hope Enterprise; Amanda Clark, Nashville Graphic.

Mayor Gwaltney called the meeting to order and Reverend Elizabeth Polk from Gibson Memorial Methodist Church gave the invocation in Remembrance of 911.

Commissioner Hawley made a motion to approve the minutes of the Regular Meeting of August 10, 2009. Commissioner Newkirk seconded the motion and it passed unanimously.

David Harris with RSM Harris Associates gave an update on the 2008 CDBG – Community Revitalization Project. It was not necessary to hold a Public Hearing since the board found out that the town had been awarded the Project. Commissioner Best made a motion to adopt the Grant Project Budget Ordinance, Resolution Authorizing Execution of Documents and the Financial Management Resolution for the 2008 CDBG. Commissioner Hawley seconded the motion and it passed unanimously.

Kevin Varnell with Stocks Engineering was present regarding potholes repairs and paving. Commissioner Best made a motion to award the potholes repairs to Barnhill Contracting Company for \$ 28,083.26 with the first priority as West Main Street from Ash Street to May Street. Commissioner Clark seconded the motion and it passed unanimously. The board had requested that this project be completed before the Pumpkin Festival.

Commissioner Newkirk made a motion to enter into an agreement with the Rural Center for the Sanitary Sewer Rehabilitation Project for \$ 485,000. The town share would be \$ 25,000, USDA Loan would be \$ 280,000 and USDA Grant would be \$ 193,500. The total cost of the project would be \$ 983,500. Commissioner Hawley seconded the motion and it passed unanimously.

John Holpe, Town Manager stated that the Town did not get the Safe Routes to School Infrastructure Grant. The existing right-of-way was not sufficient to provide an appropriate buffer between the roadway and the sidewalk in certain locations. Commissioner Best made a motion to give Kevin Varnell permission to resubmit the application in 2010, seconded by Commissioner Hawley and it passed unanimously.

Kathy Nall, Tommy Toney and Megan Bailey spoke on behalf of the Spring Hope Park Workgroup. The Workgroup, currently composed of ten members wants to improve the town park on McLean Street by adding playground equipment, walking and biking trails. Kathy Nall with the Downeast Partnership stated that the group wants to get a site design from the North Carolina State University. She stated once a design has been received and approved, Nash County Parks and Recreation would help guide the group through the application process at no cost. She stated that the group would like to order the site design by November, so they could have it by February 2010. Commissioner Newkirk made a motion to appoint the group as a committee, allow the group to meet with the public to determine the recreational needs of the community and agree to pay for a new site design by the North Carolina State University. Commissioner Hawley seconded the motion and passed unanimously.

Commissioner Best made a motion to purchase a taser for the police department, seconded by Commissioner Clark and it passed 3 to 1 in favor. Commissioner Newkirk opposed. Commissioner Bissett was absent.

Commissioner Best made a motion to approve the Tax Releases:

- Charles Wayne Medlin- released \$ 256.50- Disabled veterans application received late at Nash County Tax Office
- Sarah Irvin- released \$ 256.50- Disabled veterans application received late at Nash County Tax Office.

Commissioner Newkirk seconded the motion and it passed unanimously

Commissioner Hawley made a motion to close the following streets for the Pumpkin Festival: Ash Street from Branch to Pine Street

Railroad Street from Walnut to Ash Street

West Main Street from Walnut to Poplar Street

State maintained Streets: Nash, US 64A, from Hopkins to Walnut

South Walnut, 581 South, from Nash to Branch

East Branch from South Walnut to Ashe Street

Commissioner Best seconded the motion and it passed unanimously.

John Holpe, Town Manager reported that Allen Barbee was stepping down as Chairman of the Revitalization Board. Commissioner Newkirk made a motion to recommend Tommy Toney as Chairman, seconded by Commissioner Hawley and it passed unanimously.

John Holpe, Town Manager reported on grass cutting for the downtown area. He stated that there was stimulus money available from the Upper Coastal Plain of Governments for anyone that was fifty-five years old and over that would qualify. He stated that the town could get the inmates for a contract at \$ 1.00 per day per inmate. He mentioned the Pumpkin Festival, Parade and Luncheon.

John Holpe, Town Manager stated that the 2009 General Assembly passed legislation that includes a requirement that all elected municipal officials complete at least two hours of ethics training within 12 months of being elected, appointed or reelected.

John Holpe, Town Manager stated that beginning October 1, 2009, it will be illegal to discard rigid plastic containers such as soda and water bottles, laundry detergent containers and milk jugs in regular trash bins.

Police Chief Tim Denton gave an update on the police department. He thanked the town board for the approval of purchasing a taser for the department. He stated that in- service training would be held on September 19th and 25th. He was still working on an applicant, waiting for paperwork to come back from the Department of Justice.

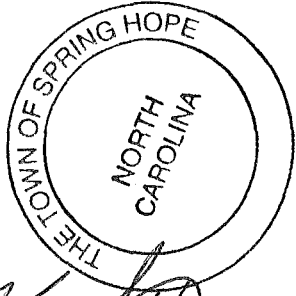
Commissioner Clark stated that she was getting many complaints about limbs and trash not being picked up.

Commissioner Hawley made a motion to closed the regular session and go into closed session concerning a contract negotiation, seconded by Commissioner Newkirk and it passed unanimously.

After some discussion, Commissioner Best made a motion to go out of the closed session and enter back into the regular session, seconded by Commissioner Newkirk.

There being no further business, Commissioner Hawley made a motion to adjourn, seconded by Commissioner Newkirk and it passed unanimously.

Attest:



[Signature]
Mayor

Submitted by:
[Signature]
Betsy Boykin
Town Clerk

Minutes
of the
Spring Hope Board of Commissioners Meeting
October 12, 2009
7:00 pm

Members present; Mayor Buddy Gwaltney, Commissioners Marion Clark, Clyde Best, Bill Newkirk, Stanley Hawley and Lee Bissett.

Also present: John Holpe, Town Manager; Betsy Boykin, Town Clerk; Mark Edwards, Town Attorney; Ken Murchison, Spring Hope Enterprise; Amanda Harper, Nashville Graphic.

Mayor Gwaltney called the meeting to order and Commissioner Best gave the invocation.

Commissioner Hawley made a motion to approve the minutes of the Regular Meeting of September 14, 2009, seconded by Commissioner Newkirk and it passed unanimously.

No Public Forum.

Commissioner Best made a motion to approve a budget amendment for Time Warner Cable Lease Agreement to increase the Revenues by \$ 6,000 and Expenditures by \$ 6,000. Commissioner Bissett seconded the motion and it passed unanimously.

Commissioner Bissett made a motion to approve the Discoveries of Taxes of \$ 243.15

Rug Doctor, Inc.	----- \$	2.91
RBC Centura	----- \$	197.86
Monta Arttro Alston	----- \$	<u>42.38</u>
Total	----- \$	243.15

Releases:

Tina Harris	----- \$	52.55
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Commissioner Hawley seconded the motion and it passed unanimously.

John Holpe, Town Manager gave his report. He discuss the water tank communication equipment lease. He stated that he got the signed lease back from Strickland's Industries. He stated that the Department of Transportation would begin rebuilding and repaving North Poplar Street in a few days.

John Holpe, Town Manager stated that the town did not get what he thought the town would get this year for the Powell Bill Fund. There was a decrease of \$ 4,851.35 for this year. He stated that the budget would need to be amended. Commissioner Best made a motion to approve the Budget Ordinance Amendment for the Powell Bill Fund, seconded by Commissioner Hawley and it passed unanimously.

Commissioner Best made a motion to approve the pothole repairs, seconded by Commissioner Hawley and it passed unanimously. John Holpe, Town Manager stated that Barnhill Contracting Company would start on pothole repairs October 21st at a cost of \$ 28,083.

John Holpe, Town Manager reported on the Powell Bill Fund. The board had designated repaving West Main Street from Ash Street to May Street as its main priority and repaving McLean Street from Dodd Street to NC 581 as the second priority. He stated that repaving McLean Street would cost \$ 25,107. He stated that repaving West Main Street would cost \$ 17,685 for milling the street down and \$ 51,793 for repaving and if you wanted to do the main priority, you could do a loan from the General Fund and pay it back to the Powell Bill in October 2010. The board agreed to pave West Main from Ash to May and to do the loan from the General Fund. John Holpe, Town Manager will have the written resolution for this at the November meeting.

John Holpe, Town Manager stated that Ethics Training was a legal requirement for elected officials, newly elected officials. The town would need to adopt a resolution or policy containing a code of ethics and to receive two(2) hours of ethics training by January 1, 2011. The training would be held at different locations. He stated that Ricky Tucker, a citizen of Spring Hope, an officer with the Capital Police Department is certified to teach this course. The board decided to set this training up with Ricky.

John Holpe, Town Manager stated that he would contact A. B. Swindell concerning the swearing in of the newly elected officials.

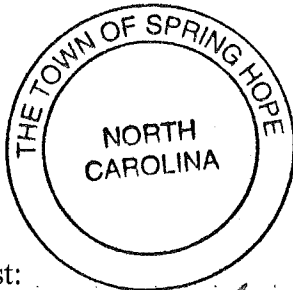
There would be an Open House at Fields and Cooper, Law Firm on October 14th from four to seven at 213 West Washington Street in Nashville.

Commissioner Hawley made a motion to declare a 1996 Ford Police Car and a 1993 Chevrolet Pickup surplus property, seconded by Commissioner Bissett and it passed unanimously.

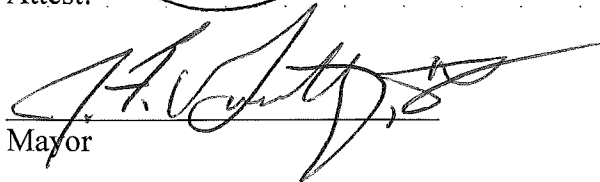
Police Chief Tim Denton gave an update on the police department. He stated that training would be held September 19th and 23rd for full time and part time officers, NC Aware Training will be held November 7th, 12th and 13th. He stated that the Pumpkin Festival went well and thanked all law enforcement officers that help with the festival. He stated that a Community Watch Program would be held on October 20th at 7:00 pm at the Community Building. He introduced Hillery Thompson as a new officer of the police department.

Commissioner Clark thanked all the town workers and the town manager for all the work they did at the Pumpkin Festival.

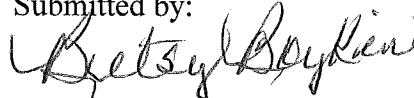
There being no more further business, Commissioner Bissett made a motion to adjourn, seconded by Commissioner Best and it passed unanimously.



Attest:


Mayor

Submitted by:



Betsy Boykin
Town Clerk

BUDGET ORDINANCE AMENDMENT

BE IT ORDAINED by the Governing Board of the Town of Spring Hope, North Carolina, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2010:

Section 1. To amend the General Fund, the appropriations are to be changed as follows:

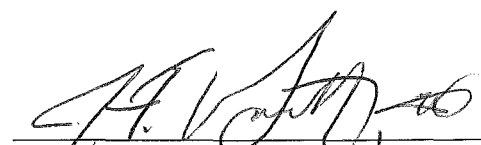
Acct. No.	Decrease	Increase
10-3430-0000	\$ 4,851.35	
10-5700-4500	\$ 4,851.35	

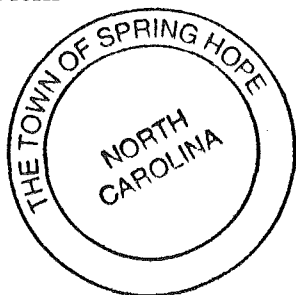
Section 2: Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Budget Officer for their direction.

Adopted this 12th day of October, 2009

Attest:


Betsy Boykin
Town Clerk


Mayor Buddy Gwaltney



BUDGET ORDINANCE AMENDMENT

BE IT ORDAINED by the Governing Board of the Town of Spring Hope, North Carolina, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2010:

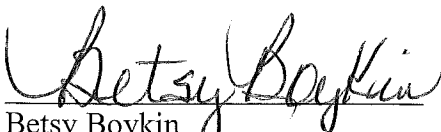
Section 1. To amend the General Fund, the appropriations are to be changed as follows:


Acct. No.	Decrease	Increase
10-3560-0100		\$ 6,000
10-5000-7802		\$ <u>6,000</u>
Total		\$ 12,000

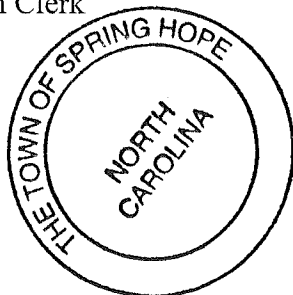
Section 2: Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Budget Officer for their direction.

Adopted this 12th day of October 2009

Attest;


Betsy Boykin
Town Clerk


Mayor
Buddy Gwaltney



Minutes
of the
Town of Spring Hope
Board of Commissioners Meeting
November 9, 2009
7:00 pm

Members present: Mayor Buddy Gwaltney, Commissioners Marion Clark, Clyde Best, Stanley Hawley. Commissioner Bill Newkirk and Commission Lee Bissett were absent.

Also present: John Holpe, Town Manager; Betsy Boykin, Town Clerk; Mark Edwards, Town Attorney; Tim Denton, Police Chief; Ken Murchison, Spring Hope Enterprise; Amanda Clark, Nashville Graphic.

Mayor Gwaltney called the meeting to order and Commissioner Clark gave the invocation.

Commissioner Clark made a motion to approve the minutes of the Regular Meeting of October 12, 2009, seconded by Commissioner Hawley and it passed unanimously.

Gerrelene Walker, CPA reported on the audit for Fiscal Year 2008-2009. She stated that the town staff had done a very good job of keeping track of income and expenditures. She caution the board to be very frugal with its spending. She also stated that the books were in real good shape and in real good order.

Commissioner Best made a motion authorizing the paving of West Main Street from Ash Street to May Street. Commissioner Hawley seconded the motion and it passed unanimously.

Commissioner Best made a motion to use General Fund monies for Powell Bill Expenses to be paid back to the General Fund. Commissioner Hawley seconded the motion and it passed unanimously.

Commissioner Best made a motion to approve the budget amendment of \$ 58,000 to be transferred to the Powell Bill Fund. Commissioner Hawley seconded the motion and it passed unanimously.

Kevin Varnell with Stocks Engineering reported on the inventory at the public works building. He stated he counted all items at the shop; and account of all fittings will be done before the next meeting. He also stated that North Poplar Street would take care of all vehicles weight limits. There will be five inches of asphalt over eight inches of stone.

He gave a report on paving and potholes repairs. He stated that all of the major potholes have been repaired. Commissioner Best stated there is a pothole on May Street that needs to be repaired and Commissioner Hawley stated there were potholes on Virginia Street that also need to be repaired.

John Holpe, Town Manager gave a report on the downtown flowerbed. He stated that the Revitalization Board would like to take over the flowerbeds at the Depot and wanted the town crews to maintain it. The board agrees that the Revitalization Board should maintain all of these areas out of the money designated for downtown beautification.

John Holpe, Town Manager reported on a letter that he received from Time Warner Cable concerning some changes that will take effect December 2009.

John Holpe, Town Manager reported on the North Carolina League of Municipalities Conference that he attended on October 25th and 26th in Greenville, NC. He stated that we might be able to get a Downtown Revitalization Study free and consulting services at a reasonable fee. He asked the board if they wanted a meeting with the consulting group. The Board asked Mr. Holpe to set one up in February, 2010.

He stated that on December 14, 2009, we would have an organization meeting. Senator A.B. Swindell will be administering the oath of office to the newly elected officials. There will be a reception at 6:30 pm, before the meeting at 7:00 pm.

Christmas in Spring Hope will be held, December 3rd, Christmas Dinner on December 4th at 6:00 pm at Fargo Steak House in Zebulon, and the Christmas Country Show will be Saturday night December 12, 2009 at 7:00 pm at the auditorium.

John Holpe, Town Manager reported on the Financial Statement for October 2009.

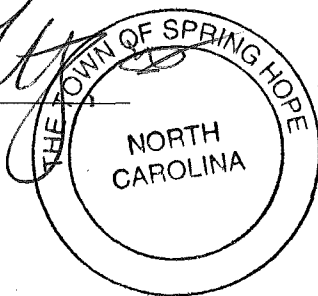
Tim Denton, Police Chief gave an update on the police department. He stated that the department made two arrests, indecent exposure, issue warrants. He stated that the Community Watch Program would be held on November 17th at the community building.

Commissioner Clark will be leaving the after serving the board for ten years. She thanked her husband, Jack, people of Spring Hope. She stated that it was an honor to hold the position as Commissioner and enjoyed working with a good board, and she was pleased with her successor.

There being no further business, Commissioner Best made a motion to adjourn, seconded by Commissioner Clark and it passed unanimously.

Attest:

Mayor



Submitted by

Betsy Boykin
Betsy Boykin
Town Clerk

BUDGET ORDINANCE AMENDMENT

BE IT ORDAINED by the Governing Board of the Town of Spring Hope, North Carolina, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2010:

Section 1. To amend the General Fund, the appropriations are to be changed as follows:

Acct. No	Decrease	Increase
10-5700-4500		\$ 58,000
10-3970-3000		\$ 58,000


Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Budget Officer for their direction.

Adopted this 9th day of November, 2009

Attest:


Betsy Boykin
Town Clerk




Buddy Gwaltney
Mayor

**Minutes
of the
Spring Hope Board of Commissioner Meeting
December 14, 2009
7:00 pm
Town Hall**

Prior to the meeting a reception was held in the Town Hall for New Board Members, Outgoing Board Members and Senator A.B. Swindell.

The Old Board Members were seated

Members present: Mayor Buddy Gwaltney, Commissioners Clyde Best, Marion Clark, and Bill Newkirk. Members absent: Commissioners Stanley Hawley and Lee Bissett.

Also present: John Holpe, Town Manager; Betsy Boykin, Town Clerk; Sandra Morris, Administrative Specialist; Michele Collins, Customer Service Rep; Tim Denton, Police Chief; Mark Edwards, Town Attorney; Ken Murchison, Spring Hope Enterprise; Amanda Clark, Nashville Graphic; Senator A. B. Swindell.

Mayor Gwaltney called the meeting to order. Reverend Earnest Pope gave the invocation.

Mayor Gwaltney presented a plaque to outgoing Commissioner Marion Clark. He thanked her for her outstanding and dedicated service to the town and its residents and for her many years of devotion to improving the quality of services to the town and its citizens.

Commissioner Best made a motion to approve the minutes of November 9, 2009 meeting, seconded by Commissioner Newkirk and it passed unanimously.

John Holpe, Town Manager introduced and thanked Senator A. B. Swindell for obtaining the funds for the rebuilding and repaving of North Poplar Street.

Senator A. B. Swindell administered the oath of office to the newly elected officials, Commissioner Drew Griffin, Commissioner Clyde Best and Mayor Buddy Gwaltney.

The New Board Members were seated.

Commissioner Newkirk made a motion to appoint Commissioner Best as the Mayor Pro-Tem. Commissioner Griffin seconded the motion and it passed unanimously.

Commissioner Best made a motion to approve the Resolution selecting a CDBG Project Administrator to RSM Harris Associates. Commissioner Newkirk seconded the motion and it passed unanimously.

Commissioner Best made a motion to approve the Resolution selecting a CDBG Project Engineer to Stocks Engineering, Inc. Commissioner Newkirk seconded the motion and it passed unanimously. This project would include the rehabilitation of five housing units, removal of two houses, the acquisition of two units and the relocation of two families. Also included, 400 linear feet of eight inch sewer line, 250 feet of six inch water line, pave and widen 250 linear feet of the street and improve another 500 feet of drainage ditches.

Commissioner Best made a motion to approve a Resolution regarding Stimulus Program Grant Application for Energy Efficiency Projects thru the Upper Coastal Plain of Governments with no local match. Commissioner Griffin seconded the motion and it passed unanimously. This project would include the Community Building, the Library and the Wastewater Treatment Plant.

Commissioner Newkirk made a motion to transfer funds as follows:

- From Water and Sewer Money Market Account to Clean Water Management Trust Fund Checking Account- \$ 6,200.00 for town share of project.
- From General Fund Money Market Account to General Fund Checking Account – \$ 70,000.00 to pay bills.
- From Powell Bill Money Market Account to Powell Bill Checking Account- \$ 7,736.70 to pay bills.

Commissioner Best seconded the motion and it passed unanimously.

Commissioner Best made a motion to approve the Interlocal Agreement between Nash County and the Town of Spring Hope related to addressing services. Commissioner Griffin seconded the motion and it passed unanimously. This will help the county and town Enhanced 911 addresses.

John Holpe, Town Manager discuss the repairs to the Scout Hut. He stated that money was set aside a couple of years ago, but no funds were spent. He stated that to his knowledge the building had not been used in the last nine or ten years. They have been meeting in churches. Commissioner Best stated that the building belongs to the town and before we do anything with it, we need to get with the scout leaders and have a joint meeting and set some goals and guidelines on what is the best use of the building. Commissioner Griffin stated that there was no use fixing it up if they were not using it. He stated that it might be better to let the scouts use the community building and put the

repair money into something else, such as recreation. Commissioner Newkirk stated that it might be possible the scouts could meet at the Spaulding Family Resource Center. It was decided that Commissioner Best, Commissioner Griffin and the town manager should meet with the scout leader and others to decide the best way to handle this situation.

The town received a letter from the Department of Treasurer, Retirement System stating there would be an increase in the employers share in the year 2010-2011 fiscal year. This issue would be discuss more at the budget workshop.

John Holpe, Town Manager went over the financial statement. He stated that we now have two workers thru the stimulus program working twenty hours per week.

Tim Denton, police chief gave an update on the police department. He stated that the 2009 mandated training was complete, the booze it and lose it campaign will be going on during the holiday. He stated that department made an arrest on Ash Street. In addition, there will not be a community watch meeting in December. The next one will be on January 19, 2010.

Commissioner Newkirk stated that he had gotten a lot of complaints concerning the Christmas lights not burning correctly, and the leaves and limbs are not being picked up when they are suppose to be. He also stated that Ash Street is still in need of repairs. He stated that the maintenance department needs to start counting the recycling bins, as they are being pickup each time.

Commissioner Best stated that it is the responsibility of the Chamber of Commerce to see if all Christmas lights are burning correctly.

Mayor Gwaltney stated that before the Christmas lights are installed next year, he would get someone to inspect then first.

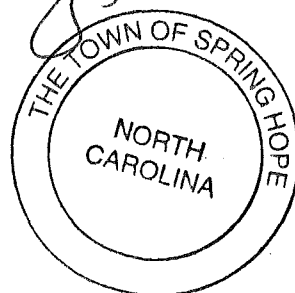
There being no further business, Commissioner Best made a motion to adjourn, seconded by Commissioner Newkirk and it passed unanimously.

Submitted by:

Betsy Boykin
Betsy Boykin
Town Clerk

Attest:

A. V. Gwaltney
Mayor



Resolution
Town of Spring Hope Board of Commissioners
Commitment of Participation
Energy Audit, Strategic Energy Plan & EECBG Application

Whereas; North Carolina's State Energy Office (SEO) through its programs and availability of the Energy Efficiency and Conservation Block Grant (EECBG) in partnership with the Upper Coastal Plains Council of Governments (UCPCOG) will work with local governments to provide technical assistance with energy assessments, develop strategic energy plans and writing of the EECBG application so local governments are able to implement long-term energy saving strategies and identify potential projects for federal and state recovery funding, and

Whereas; the UCPCOG has offered technical assistance to the Town of Spring Hope for the development of (1) an *Energy Audit* of the town's public buildings and facilities and (2) assistance in preparation of a *Strategic Energy Plan*, (3) assistance with completion of an EECBG application, and

Whereas; participation in the Energy Audit will provide the Town of Spring Hope with expert technical assistance in evaluating deficiencies and obtaining expert recommendations to improve the energy efficiency of its public buildings and facilities in addition to developing a long range Strategic Energy Plan, and

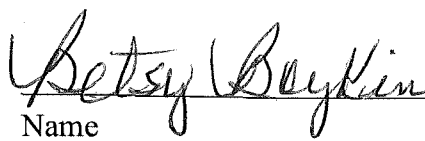
Whereas; results of the Energy Audit and Strategic Energy Plan will enable the Town to better seek (EECBG) funding and other resources for implementation of new and effective energy saving methods.

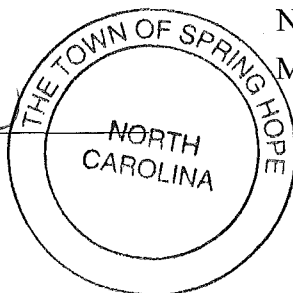
Now, Therefore be it Resolved, that the Town of Spring Hope Board of Commissioners hereby

1. Agrees to participate in receiving technical assistance from the UCPCOG and hereby commits to participate in the Energy Audit, development of the Strategic Energy Plan, and submission of an EECBG application, and
2. Authorizes its staff under the direction of the Town Administrator and/or Mayor to provide the UCPCOG administrative and support services related to accomplishing the Energy Audit, Strategic Energy Plan and EECBG application and to pursue EECBG funding made available by the State Energy Office and other sources to be used in reaching the town's goals of energy efficiency.

Adopted this the 14 day of December, 2009.


 Name
 Mayor


 Name
 Town Clerk



**INTERLOCAL AGREEMENT
BETWEEN NASH COUNTY AND THE TOWN OF SPRING HOPE
RELATED TO ADDRESSING SERVICES**

This Agreement by and between the Town of Spring Hope, a municipal corporation organized and existing pursuant to the laws of the State of North Carolina, and hereinafter referred to as the "TOWN" and Nash County, a political subdivision of the State of North Carolina established and operating pursuant to the laws of the State of North Carolina, and hereinafter referred to as the "COUNTY";

WITNESSETH:

WHEREAS, the TOWN hereby requests that the COUNTY provide addressing services within the Town of Spring Hope's corporate jurisdiction; and

WHEREAS, the TOWN understands and agrees that address changes shall be initiated by the COUNTY in order to insure proper addressing standards which assists with accurate E-911 dispatching;

NOW, THEREFORE BE IT RESOLVED AS FOLLOWS:

1. That this Agreement shall continue until such time as either the TOWN or COUNTY resolves to discontinue the Agreement and presents six (6) months prior written notice to the other party of said termination or upon mutual agreement of both parties.
2. This Agreement may only be modified in writing and executed by both parties.
3. That the effective date of this Interlocal Agreement shall be February 1, 2010.

IN WITNESS WHEREOF, the Town of Spring Hope has caused this Agreement to be signed in its name by its Mayor, attested by its Clerk, and its Official Seal to be hereunto affixed, and Nash County has caused this agreement to be signed in its name by the Chairman of the Board of Commissioners and attested by the Clerk of its Board and its Official Seal to be hereunto affixed, the day and year as written below.

Adopted by the Town of Spring Hope on the 14th day of December
2009.

Adopted by Nash County on the _____ day of _____
20____.

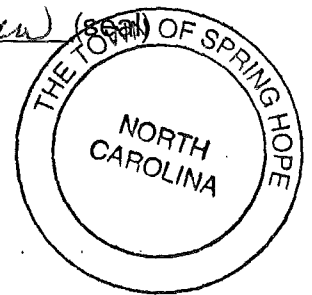
TOWN OF SPRING HOPE

ATTEST:

By
Mayor



Town Clerk



NASH COUNTY

ATTEST:

By

Robbie B. Davis, Chairman
Board of Commissioners

(seal)

Wayne Moore
Clerk to the Board