

Minutes
of the
Spring Hope Board of Commissioners Meeting
January 14, 2008
7:00 pm

Members present: Mayor Buddy Gwaltney, Commissioners Marion Clark, Stanley Hawley, Clyde Best and Bill Newkirk. Commissioner Lee Bissett was absent.

Also present: John Holpe, Town Manager; Betsy Boykin, Town Clerk; Mark Edwards, Town Attorney; Ken Murchison, Spring Hope Enterprise; Amanda Clark, Nashville Graphic.

Mayor Gwaltney called the meeting to order and the invocation was given by Commissioner Clark.

Commissioner Clark made a motion to approve the minutes of the Regular Meeting of December 10, 2007. Commissioner Hawley seconded the motion and it passed unanimously.

Kevin Varnell with Stocks Engineering went over the upgrades regarding the Wastewater Treatment Plant. John Holpe, Town Manager stated that the town was having problems at the Wastewater Treatment Plant. He stated that we have until June to submit intent to apply for a grant and a July deadline to apply for the \$ 500,000 grant to upgrade the plant. The USDA has a matching program where we could get a \$350,000 grant to use as our match and the \$150,000 local loan. Commissioner Best made a motion to authorize Kevin Varnell with Stocks Engineering to prepare the engineering report and to apply for a grant to upgrade our Wastewater Treatment Plant. Commissioner Hawley seconded the motion and it passed unanimously.

Chief Tim Denton gave an end of the year report for the Police Department.

Commissioner Hawley made a motion to go into a closed session to discuss entering into a legal contract with Division of Water Quality. Commissioner Best seconded the motion and it passed unanimously.

After some discussion, Commissioner Best made a motion to end the closed session and go back to the regular session. Commissioner Hawley seconded the motion and it passed unanimously.

The town manager presented and discussed the proposed renewal contract for legal services between the town and Fields and Cooper. Commissioner Best made a motion to approve the contract for legal services from January 1, 2008 to December 31, 2008. Commissioner Hawley seconded the motion and it passed unanimously.

A budget adjustment for the New Town Hall was tabled until the project is finished before we make an adjustment.

Commissioner Best made a motion to approve a budget amendment to move funds from the General Fund to the Powell Bill Fund with General Fund to be paid back from October 2008 Powell Bill allocation. Commissioner Hawley seconded the motion and it passed unanimously.

There was a discussion of the New Town Hall Dedication Ceremony. After some discussion; it was decided to come back in the February meeting to decide on the date and time.

John Holpe, Town Manager stated that the Safe Routes to Schools Planning Grant application has been submitted. Also, The Clean Water Management Grant contract for sewer rehab is being drafted.

John Holpe, Town Manager stated that he will be attending a Department of Transportation meeting February 12th at Rocky Mount concerning the draft review of their Master Improvement Plan. Commissioner Best made a motion to draft a Resolution to support South Pine Street, Webbs Mill Road to Big Woods Road, and outer loop around American Rockwool. Commissioner Hawley seconded the motion and it passed unanimously.

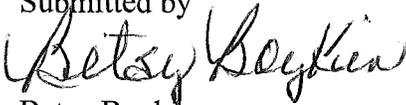
Commissioner Hawley made a motion to authorize the town attorney to draft a renewal contract for John Holpe, Town Manager for approval at the February meeting. Commissioner Best seconded the motion and it passed unanimously.

John Holpe, Town Manager stated that he had talked to a representative from the Wildlife Department about the buzzard situation at the water tank on West Branch Street. He stated that someone was coming to look at the situation.

Commissioner Clark asked the town manager if the board was going to have a retreat this year concerning the budget. The town manager stated that he thought that we would have one in April.

Commissioner Newkirk stated that a bulletin board was back up at the post office. He stated when you go in the post office, if there is something that is not suitable to be up there you may remove it. Mayor Gwaltney stated that he had a complaint that someone was throwing out cigarette butts on the shoulder at the corner of Hopkins and McLean Street while waiting for school to turn out. The town manager stated that he would go out there and check on it and hand out letters to the parents that were waiting to pick up students at the school.

There being no further business, Commissioner Hawley made a motion to adjourn, seconded by Commissioner Newkirk and it passed unanimously.

Submitted by

Betsy Boykin
Town Clerk

Attest:


Mayor

Minutes
of the
Spring Hope Board of Commissioners Meeting
February 11, 2008
7:00 pm

Members present: Mayor Buddy Gwaltney, Commissioners Marion Clark, Clyde Best, Lee Bissett and Stanley Hawley. Commissioner Bill Newkirk was absent.

Also present: John Holpe, Town Manager; Betsy Boykin, Town Clerk; Mark Edwards, Town Attorney; Ken Murchison, Spring Hope Enterprise; Amanda Clark, Nashville Graphic.

Mayor Gwaltney called the meeting to order. Invocation was given by Commissioner Best.

Commissioner Best made a motion to approve the minutes of the January 14, 2008 meeting. Commissioner Hawley seconded the motion and it passed unanimously.

There was a discussion by the town manager regarding budgeted improvements to the Library. He stated that in the minutes of July 10, 2006, there were repairs done at the library. He stated that Shirley Bass had talked to him about repairs that needed to be done. Commissioner Best stated that maybe she saw something that we don't know about. Commissioner Clark stated that someone needed to go under the library and check it out.

There was a discussion of the town's present policy on substance abuse and drug testing and if the town needed an ordinance to that effect. Mark Edwards, Town Attorney stated since the personnel policy addresses drug testing, you may not need an ordinance in order to allow you to do drug testing; however, you need to find the CDL, and public safety drug testing program policies. He stated that if you could not locate those policies, you need to establish those policies and follow them. The town attorney was asked to look over the policies and the manager will contact a drug testing company.

The Main Street Committee had discussed planting three trees on Ash Street side of the New Town Hall. They will be planted at the Ice house, Little River Gas Company and Image Design in 5 feet planters. Commissioner Best suggested the manager contact Progress Energy about Progress Energy donating trees to the town and assisting with other landscaping project.

There was a discussion of having the dedication of the New Town Hall and Open House on either March 14th or March 28th at 10:00 a.m or 2:00 p.m. It was agree to have it on March 28th at 10:00 a.m.

John Holpe, Town Manager stated that he had talked with Dennis Patton with the Upper Coastal Plain Council of Governments about an upcoming Community Development Neighborhood Grant Program. He stated maybe looking at Poplar Streets and Gum Avenue. Commissioner Best suggested we invite David Harris to meet with us at the March meeting to discuss some possible grant projects.

John Holpe, Town Manager gave his report. He stated that the project with JHRG Inc. has been put on hold. He stated that he had drafted and handed out Do Not Litter letters at the Spring Hope Elementary School. He was also setting up a Wellness Meeting with the Municipal League and Town Employees, and sending out Clean up Notices to residents on Gum Avenue.

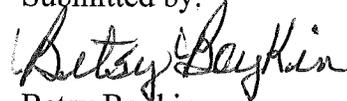
Chief Denton gave an update on the Police Department. He reported the on going drug operation program.

Commissioner Hawley made a motion to go into a closed session for the discussion of the town manager contract and evaluation. Commissioner Best seconded the motion and it passed unanimously.

After discussion, Commissioner Bissett made a motion to go out of closed session and back to the regular meeting, seconded by Commissioner Best and it passed unanimously.

There being no more further business, Commissioner Hawley made a motion to adjourn, seconded by Commissioner Bissett and it passed unanimously.

Submitted by:



Betsy Boykin
Town Clerk

Attest:



Mayor

Minutes
of the
Spring Hope Board of Commissioners Meeting
February 25, 2008
5:00 p.m.

Members present: Mayor Pro Tem, Marion Clark, Commissioners Clyde Best, Lee Bissett, Bill Newkirk, Stanley Hawley and Mayor Buddy Gwaltney.

Also present: John Holpe, Town Manager; Betsy Boykin, Town Clerk; Mark Edwards, Town Attorney; Ken Murchison, Spring Hope Enterprise; Amanda Clark, Nashville Graphic.

Mayor Buddy Gwaltney was late due to heavy traffic, so Mayor Pro Tem Clark opened the meeting.

John May with May Farms Associates wanted to donate 0.452 acre parcel of land to the Town. The land is between Meeks Cemetery and the Wastewater Treatment Plant East of Highway 581. Commissioner Best made a motion to accept the deed from the May Farm Associates without the title search and title insurance and to approve the attached resolution. Commissioner Bissett seconded the motion and it passed unanimously.

Commissioner Clark made a motion to pay the taxes for 2008 on this property. Commissioner Hawley seconded the motion and it passed unanimously.

Commissioner Clark made a motion to adjourn, seconded by Commissioner Hawley and it passed unanimously.

Submitted By
Betsy Boykin
Betsy Boykin
Town Clerk

Attest:

[Signature]

Mayor

Minutes
of the
Spring Hope Board of Commissioners Meeting
March 10, 2008
7:00 pm

Members present: Mayor Buddy Gwaltney, Commissioner Stanley Hawley, Lee Bissett, Bill Newkirk and Clyde Best. Commissioner Marion Clark was absent.

Also present: John Holpe, Town Manager; Betsy Boykin, Town Clerk; Mark Edwards, Town Attorney; Ken Murchison, Spring Hope Enterprise; and Amanda Clark, Nashville Graphic.

Mayor Gwaltney called the meeting to order and invocation was given by Commissioner Newkirk.

Commissioner Best made a motion to approve the minutes of the Regular Meeting of February 11, 2008 and a Special Meeting of February 29, 2008. Commissioner Hawley seconded the motion and it passed unanimously.

Commissioner Hawley made a motion to go into a Public Hearing regarding the Planning Commission recommendation to amend the Zoning Ordinance to allow for a maximum of 40 square feet instead of 20 square feet for Church Bulletin Board signs. Commissioner Bissett seconded the motion and it passed unanimously.

After discussion, the Public Hearing was closed. Commissioner Hawley made a motion to amend the Zoning Ordinances as follows: Article V. Section 502.5 Permitted Signs (A) Table 502.5. Commissioner Bissett seconded the motion and it passed unanimously.

Joe Wilkinson, Chairman of the Revitalization Board presented a new logo for the Town's Stationery. ("*Honoring the Past...Building the Future*") Commissioner Best made a motion to accept the logo as presented. Commissioner Hawley seconded the motion and it passed unanimously.

Joe Wilkinson also stated that the committee was putting together a town seal to bring back to the board for approval.

Sue Yerkes with the Nash County Recreation received a request by Glen Telefson asking the town about purchasing his land behind the community park for a soccer field. He would sell the 20 acres for \$ 10,000 per acre, which would be \$200,000 with PARTF money; the land could be purchased for \$100,000. The board members agreed that the town had no need for the land.

A date for a Retreat Meeting was set for April 26, 2008 at 8:30 am to 11:30 am and a Budget Meeting will be held in May.

John Holpe, Town Manager gave an update on the New town Hall. The town employees will be moving on March 18th, 19th, and 20th if final inspection is approved.

The Dedication Ceremony of the New Town Hall is set to be held April 4, 2008 at 2:00 pm.

John Holpe, Town Manager gave an update on the Drug and Alcohol Testing Program. He stated he had received a letter from Professional Drug Screening and Paramedical Services but had not had time to meet with the company.

Mark Edwards, Town Attorney stated that the deed on May farms associates had been recorded and everything is in order.

John Holpe, Town Manager stated that David Harris will be at the April meeting regarding the Town applying for a Community Development Block Grant. There will be a Public Hearing to discuss projects and locations at this meeting.

He also stated that everyone seems to be satisfied with the insurance now under the North Carolina League of Municipalities. Unless, the company has a major increase in the rates, we will stay with the company.

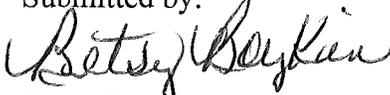
Chief Denton gave an update on the Police Department.

There being no more further business, Commissioner Bissett made a motion to adjourn, seconded by commissioner Hawley and it passed unanimously.

Attest:


Mayor

Submitted by:


Betsy Boykin
Town Clerk

Minutes
of the
Spring Hope Board of Commissioners Meeting
April 14, 2008
7:00 p.m.

Members present: Mayor Buddy Gwaltney, Commissioners Marion Clark, Bill Newkirk, Clyde Best and Stanley Hawley. Commissioner Lee Bissett was absent.

Also present: John Holpe, Town Manager; Betsy Boykin, Town Clerk; Mark Edwards, Town Attorney; Ken Murchison, Spring Hope Enterprise; Amanda Clark, Nashville Graphic.

Mayor Gwaltney called the meeting to order and the invocation was given by Commissioner Clark.

The minutes of the Regular Meeting of March 10, 2008 were approved by Commissioner Hawley, seconded by Commissioner Newkirk and passed unanimously.

A Public Hearing that was scheduled for tonight will be held on May 12, 2008 at 7:00 pm regarding filing an application for a CDBG for Neighborhood Improvement Project. David Harris of RSM Harris Associates, Dennis Patton and Alfreda Williamson of the Upper Coastal Plains Council of Governments were at the meeting to explain the town's options. They took a tour around town that afternoon, along with the town manager to look at different area that may be suitable for rehabilitation projects. They pointed out that Poplar Street, Ash Street, West Franklin Street and Gum Avenue might be some areas that might qualify. David Harris stated that there is only \$ 4.2 billion in grant fund to be allocated across the state. He stated that only four grants will be approved and sewer projects were not being considered as part of this grant. He suggested seeking Rural Center funding for sewer projects as well as Clean Water Management funding. Dennis Patton stated that neighborhood and housing rehabs projects are now receiving top billing, with maximum funding of \$850,000. He stated unless you have some special water situation that you need to overcome, community revitalization would be the best one to apply for at this time.

Commissioners Hawley made a motion to authorize David Harris to schedule a public hearing, May 12th. Commissioner Newkirk seconded the motion and it passed unanimously.

The new Sewer Use Ordinance will be discussed at the Retreat Meeting, April 26th at 8:30 am. Also, update on projects, discussion regarding I & I and WWTP problems, SOC and upcoming grant for Water and Sewer Improvements and Presentation and Overview of 08-09 Budget. Also, authorizing the town attorney to pursue an ordinance which would prohibit drinking alcoholic beverage in public.

Commissioner Best made a motion to authorize the mayor to sign a Special Order of Consent for major improvement for the WWTP. Commissioner Hawley seconded the motion and it passed unanimously.

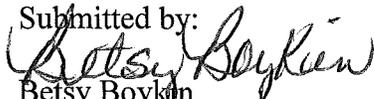
Chief Denton gave an update on the police department. He thanked several people that were involved in moving in the new town hall.

Commissioner Newkirk stated there would be a Job Fair at Spaulding on April 29th from 11:00 am to 2:00 pm and the Lion's Club Pancake Supper on April 22nd.

Commissioner Best thanked Sandra and Betsy for making the moving easier. Commissioner Best stated that there was a problem with water running in at the back door at the Spring Hope Chamber of Commerce. He stated maybe Kevin Varnell or Ken Worley could take a look at it to see what needed to be done.

Commissioner Best made a motion to declare unused equipment, police car, and dump truck as surplus items for sale and advertise it in the paper as to what date it will be held on. Commissioner Hawley seconded the motion and it passed unanimously.

There be no further business, Commissioner Hawley made a motion to adjourn, seconded by Commissioner Newkirk and it passed unanimously.

Submitted by:

Betsy Boykin
Town Clerk

Attest:


Mayor

Town of Spring Hope
Commissioners Retreat Meeting
Saturday, April 26, 2008

Members attending: Buddy Gwaltney, Clyde Best, Bill Newkirk, Marion Clark, Stanley Hawley, John Holpe. Also in attendance were Amanda Clark, Ken Ripley, and Sandra Morris.

Mayor Gwaltney opened the meeting.

The first item on the agenda was to name Sandra Morris acting clerk in the absence of Town Clerk Betsy Boykin. Commissioner Newkirk made a motion with Commissioner Hawley giving a second. The motion passed unanimously.

Town Manager John Holpe notified the board that this was a called meeting, the press had been notified with the 48 hour notice required and that the board could take action on issues at hand.

Town Manager John Holpe presented the potential budget to the board and asked that they plan on having 2 - 4 budget meetings in May. He has proposed a 3% COLA raise for employees. Mr. Holpe also discussed issues regarding garbage fees, possible water & sewer rate increases and recycling changes. Mr. Holpe notified town officials that all except for 10% had been paid out to Heaton Construction for the new town hall.

Mandy Hall with Envirolink was on hand to go over the sewer use ordinance with the commissioners and answer any questions they may have. She explained how Envirolink had done the smoke testing and the problems they had found along with the ones they had already corrected. Mrs. Hall also stated that we were on the right track to correct problems. Envirolink has the cost ready and they will be paid out of grant money.

Kevin Varnell of Stocks Engineering was also on hand to go over the SOC and talk about the Rural Center Funding Grant. A motion was made by Commissioner Newkirk and seconded by Commissioner Hawley to file a letter of intent for the Rural Center Funding Grant. The motion passed unanimously.

Commissioner Best made a motion authorizing the signing of the agreement with the Clean Water Management Trust Fund, seconded by Commissioner Hawley. The motion passed unanimously.

Budget dates were set for the following days: Monday, May 12th from 6-7 pm
Monday, May 19th 6-8 pm and Tuesday, May 27th 6-8 pm

With no further business for discussion, Commissioner Best made a motion to adjourn while Commissioner Hawley seconded the motion. It passed unanimously

Submitted by: Sandra Morris

Attest: [Signature]
Mayor

Minutes
of the
Spring Hope Board of Commissioners Called Meeting
May 12, 2008
6:00 pm

Members present: Mayor Buddy Gwaltney, Commissioners Marion Clark, Bill Newkirk, Clyde Best and Lee Bissett. Commissioner Stanley Hawley was absent.

Also present: John Holpe, Town Manager; Betsy Boykin, Town Clerk; Ken Murchison, Spring Hope Enterprise; Amanda Clark, Nashville Graphic.

The purpose of the meeting was to review and discuss the General Fund Budget for the fiscal year 2008-2009.

John Holpe, Town Manager went over the General Fund Revenues, Governing Body Budget, Administration Department Budget, Buildings Department Budget, and Police Department Budget.

The next budget meeting will be held on May 19th at 6:00 p.m.

The meeting adjourned for the Regular Monthly Meeting at 7:00 p.m.

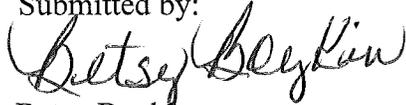


Attest:



Mayor

Submitted by:


Betsy Boykin
Town Clerk

Minutes
of the
Spring Hope Board of Commissioners Meeting
May 12, 2008
7:00 p.m.

Members present: Mayor Buddy Gwaltney, Commissioners Marion Clark, Clyde Best, Bill Newkirk and Lee Bissett. Commissioner Stanley Hawley was absent.

Also present: John Holpe, Town Manager; Betsy Boykin, Town Clerk; Ken Murchison, Spring Hope Enterprise; Amanda Clark, Nashville Graphic.

Mayor Gwaltney called the meeting to order, and the invocation was given by Commissioner Best.

Commissioner Best made a motion to approve the minutes of the Regular Meeting of April 14, 2008 and the April 26, 2008 Retreat Meeting, seconded by Commissioner Bissett and passed unanimously.

Commissioner Best made a motion to go into a Public Hearing regarding Community Development Block Grant Projects. Commissioner Newkirk seconded the motion and it passed unanimously. John Holpe, Town Manager discuss projects for North Poplar Street and West Franklin Street. He stated he had a meeting in Wilson on Wednesday at the Upper Coastal Plain Council of Governments. David Harris with RSM Harris Associates And Dennis Patton with the Upper Coastal Plain of Council of Governments were late arriving so the Public Hearing was delayed until they arrived.

A Public Hearing was opened to discuss the Sewer Use Ordinances changes. The Sewer Use Ordinances was drafted by Mandy Hall with EnviroLink, Inc. She stated the ordinance decreases the allowable amount of biological oxygen demand and total suspended solids and decreasing the amount of oil and grease allowed into the system. It also includes requirements for industrial pretreatment and reporting and sections regarding administration and enforcement. After some discussion, the Public Hearing was closed.

The Public Hearing on the CDBG project was reopened. David Harris with RSM Harris Associates and Dennis Patton with the Upper Coastal Plains Council of Governments discussed possible projects: Concentrated Needs, Scattered Site Housing Assistance, Revitalization Strategies, Infrastructures, and Economic Development. After some discussion, Commissioner Best made a motion to close the Public Hearing, seconded by Commissioner Bissett and passed unanimously.

Commissioner Best made a motion to proceed with the CDBG project, giving them the authority to conduct a survey and to find a possible project for the town. Commissioner Newkirk seconded the motion and it passed unanimously. John Holpe, Town Manager stated the best choice would be in the area of West Franklin Street and North Poplar Street.

Commissioner Best made a motion to adopt the amendments to the newly revised Sewer Use Ordinance. Commissioner Bissett seconded the motion and it passed unanimously.

The Revitalization Board regarding the first draft of the new town seal was tabled until next month.

John Holpe, Town Manager stated that the vendors at the Pumpkin Festival will not be able to be on the front side of the town hall this year. Commissioner Best made a motion to close the same streets as we have in the past years during the Pumpkin Festival, seconded by Commissioner Newkirk and it passed unanimously.

Commissioner Best made a motion to approve a budget adjustment in the building department of \$55,000 for the New Town Hall. Commissioner Bissett seconded the motion and it passed unanimously.

Commissioner Best made a motion to adopt the Amended Memorandum of Understanding Regarding the Rural Planning Organization for Edgecombe, Johnston, Nash and Wilson Counties and suggested that the town manager serve on the board, seconded by Commissioner Bissett and it passed unanimously. Commissioner Newkirk volunteered to be his alternate.

There has been a discussion of a way to contact the residents concerning water cut-offs, hydrant flushing, when water service might be temporary discontinued due to fixing a broken line, and other items of interest. Sandra Morris contacted the phone company about a phone messaging system and the amount with two additional lines which would enable us to record a message and send it out to every household in the town that has a land telephone line would be \$ 6,000.

Computer Central of Wilson is interesting in putting up antenna's on the existing water tank, and towers in order to be able to provide high speed internet access to the rural areas in the county with a lot of interest in the Peachtree Hills area without paying a fee or franchise taxes. The County is coordinating a contract between this company and the communities with the County.

Russell Pearlman of the Wooten Company contacted Joey Elias of the Heaton Construction Company concerning a drainage problem on the east side of the New Town Hall. He stated that the water stands at the exit of the drive thru in the pavement and in the curb and gutter. Also, the curb and gutter was slightly higher than adjacent existing

pavement causing high water at the rear door of the Chamber Building. After they receive a survey, the contractor will correct the problems.

Chief Tim Denton gave an update on the Police Department. He stated that he attended a Job Fair at Spaulding on April 29th. On April 26th, a training school was held at the Nash Community College with instructor Wayne Lamm. He helped the Nashville Police Department with the Nashville Blooming Festival on May 9th and 10th. He also stated that the Community Watch Program was in the final stages.

The town manager introduced Michele Collins as the part time clerical assistant.

Commissioner Newkirk stated that he had received a lot of complaints of kids breaking the curfew on South Pine Street; also, the cemetery was in terrible shape, grass growing out of stones. He stated that the town needed to keep the cemetery up better in the future. Commissioner Clark stated not only the cemetery, but around the post office, corner of the Methodist Church and the Depot.

There being no further business, Commissioner Best made a motion to recess until May 19th, seconded by Commissioner Clark and it passed unanimously.



Attest:

Mayor

[Handwritten signature]

Submitted by:

Betsy Boykin

Betsy Boykin
Town Clerk

**TOWN OF SPRING HOPE
OPERATING BUDGET ORDINANCE
FISCAL YEAR 2008-2009**

Pursuant to G.S. 159-17, be it ordained by the Board of Commissioners of Spring Hope, North Carolina that: (1) Departmental expenditures for the Fiscal Year 2008-2009 shall not exceed the estimated departmental totals depicted on the attached Budget Summary, the total being \$ 1,086,610 and (2) Revenues for the 2008-2008 Fiscal Year shall equal total expenditures: and (3) Revenues from the Ad Valorem property tax shall be levied in the amount of \$.62 per \$100 evaluation. The Town Manager is herein given authorization to make adjustments from one line item to another within a Department, provided that no additional funds are needed to do so.

Adopted this the 9th day of June, 2008



Attest:

Betsy Boykin
Betsy Boykin
Town Clerk

James F. Gwaltney
James F. Gwaltney
Mayor

Minutes
of the
Spring Hope Board of Commissioners
Recessed Budget Meeting
May 19, 2008
6:00 p.m.

Members present: Mayor Buddy Gwaltney, Commissioners Marion Clark, Stanley Hawley, Bill Newkirk and Clyde Best. Commissioner Lee Bissett was absent.

Also present: John Holpe, Town Manager; Betsy Boykin, Town Clerk; Amanda Clark, Nashville Graphic.

The meeting was reconvene at 6:00 pm.

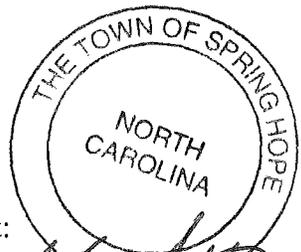
John Holpe, Town Manager went over the proposed changes from the May 12th meeting.

The board reviews the Water and Sewer Budget and the Capital Improvement Plan Budget.

There was a discussion of the following issues:

- (1) Cost of Living Adjustment
- (2) Possible Garbage fee increase
- (3) Possible Water & Sewer rate increase
- (4) Discussion regarding a Public Utilities Director Position
- (5) Discussion regarding a Public Works Director Position

Commissioner Best made a motion to go into a closed session reference to personnel-merit increases, seconded by Commissioner Hawley and it passed unanimously.



Attest:

[Handwritten signature]

 Mayor

Submitted by:
Betsy Boykin
 Betsy Boykin
 Town Clerk

Minutes
of the
Spring Hope Board of Commissioners
Budget Meeting
May 27, 2008
6:00 p.m.

Members present: Commissioners Marion Clark, Stanley Hawley, Bill Newkirk.
Commissioner Clyde Best and Mayor Gwaltney were absent.

Also present: John Holpe, Town Manager; Betsy Boykin, Town Clerk; Amanda Clark,
Nashville Graphic.

John Holpe, Town Manager: Discussion of changes reference General Fund Revenues
and Expenditures, Water and Sewer Revenues and Expenditures, and Capital
Improvement Plan.

There was a discussion of an increase for garbage rates. There was a recommendation of
\$4.00 per month. With this increase the town could hire an additional person.

Commissioner Hawley stated that we need a policy of what the town suppose to pick up
and not to pick up. John Holpe, Town Manager stated that he will review the policy that
we have now and make changes as to yard waste and lot clearing.

The town manager stated that the water and sewer rate may increase later, but he was
going to wait to see if we got a Rural Center grant.

There was a discussion of hiring a Utilities Director instead of a Public Works Director.

Commissioner Hawley made a motion to go into a closed to discuss personnel-merit
increases, seconded by Commissioner Newkirk and it passed unanimously.

Attest:



Mayor

[Handwritten signature]

Submitted by:

[Handwritten signature: Betsy Boykin]
Betsy Boykin
Town Clerk

Minutes
of the
Spring Hope Board of Commissioners Meeting
June 9, 2008
7:00 p.m.

Members present: Mayor Buddy Gwaltney, Commissioners Marion Clark, Clyde Best, Lee Bissett, Bill Newkirk and Stanley Hawley.

Also present: John Holpe, Town Manager; Betsy Boykin, Town Clerk; Mark Edwards, Town Attorney; Amanda Clark, Nashville Graphic; and Ken Murchison, Spring Hope Enterprise. There were several citizens present.

Mayor Gwaltney called the meeting to order and the invocation was given by Commissioner Clark.

The minutes of the Budget Meeting of May 12th, the Regular Meeting of May 12th, the Budget Meetings of May 19th and May 27th were approved by Commissioner Clark, seconded by Commissioner Best and it passed unanimously.

Public Forum: Joe Wilkinson, Chairman of the Revitalization Board spoke to the board concerning the Farmers Market that is sponsored by the Chamber of Commerce. He stated there was not enough parking spaces for people to park. They were taking away parking spaces from businesses by parking in front of their business. He stated according to the ordinances a Farmers Market would not be allow in the Central Business District. The owner of the Showside Restaurant stated that it was causing flies to come in her restaurant making her rating go down by two points, and also parking was an issue for her business. Warren Boone stated that it was a good idea and that a Farmers Market would be a good way to get people into town. Mayor Gwaltney stated that the Chamber was welcomed to have the Farmers Market at his shop on East Nash Street. Commissioner Hawley stated that we need to meet with the Chamber of Commerce and straighten this situation out. Mr. Boone stated he would do whatever the board decides.

Commissioner Best made a motion to go in a Public Hearing regarding the proposed fiscal year 2008-2009 budget. John Holpe, Town Manager gave an overview of the budget. There was a discussion of an increase of \$4.00 per month for a sanitation fee making the budget increase by \$ 29,000, enough to pay for another employee. There were no comments from the citizens. Commissioner Best made a motion to close the Public Hearing and go back to the required format, seconded by Commissioner Hawley and it passed unanimously.

Commissioner Hawley made a motion to approve the budget for fiscal year 2008-2009 with a \$4.00 sanitation fee increase. Commissioner Newkirk seconded the motion and it passed unanimously.

Allen Barbee with the Revitalization Board presented a proposed town seal to the board. After some discussion, Commissioner Best made a motion to pursue the seal. Commissioner Bissett seconded the motion and it passed unanimously.

Kevin Varnell with Stocks Engineering presented a Water Shortage Response Plan. Commissioner Best made a motion to adopt the Water Shortage Response Plan along with an enforcement ordinance. Commissioner Hawley seconded the motion and it passed unanimously.

There was a discussion of tree limbs pickup and lot clearing policy. John Holpe, Town Manager stated that the ordinance now states that "Limb trimming to be collected by the Town are to be cut in no larger than four (4) foot section". "Limbs are to be placed between the sidewalk and the street and shall not weigh more than 50 lbs before the town employees pick the limbs up. He stated he would draft a letter to be sent to all residents.

Commissioner Best made a motion to approve the tax write offs for the amount of \$ 402.33 and the water write offs for the amount of \$ 1164.04. Commissioner Bissett seconded the motion and it passed unanimously.

Commissioner Best made a motion to approve a Resolution requesting State Funds for North Poplar Street. seconded by Commissioner Hawley and it passed unanimously.

Commissioner Best made a motion to have the same Resolution requesting funds sent to the Carolina Gateway Partnership. Commissioner Hawley seconded the motion and it passed unanimously.

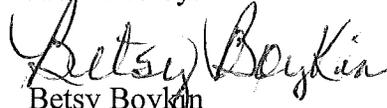
Commissioner Best made a motion to approve an audit contract for Fiscal Year 2007-2008 with Gerrelene Walker, CPA for \$ 13,500, seconded by Commissioner Hawley and it passed unanimously.

Commissioner Bissett made a motion to adopt amendments to Chapter X, Article A, Section 6 to the Code of Ordinances concerning Drinking in Public, and deleting the current Chapter X, Article A, Section 6. Commissioner Hawley seconded the motion and it passed unanimously.

Chief Tim Denton gave an update on the Police Department.

There being no further business, Commissioner Bissett made a motion to adjourn, seconded by Commissioner Hawley and it passed unanimously.

Submitted by:



Betsy Boykin
Town Clerk

Attest:



Mayor

Town of Spring Hope
Board of Commissioners Meeting
Minutes for July 14, 2008

Members present: Commissioner Clark, Commissioner Hawley, Commissioner Bissett, Mayor Buddy Gwaltney, and Commissioner Newkirk. Commissioner Best and Town Clerk Betsy Boykin were absent.

Others in attendance were: Town Manager John Holpe, Sandra Morris, Town Attorney Mark Edwards, Amanda Clark, Nashville Graphic and Ken Murchison, Spring Hope Enterprise. There were several citizens present.

Mayor Gwaltney called the meeting to order.

Commissioner Hawley made a motion to appoint Sandra Morris acting town clerk for the purpose of taking the minutes. Commissioner Newkirk seconded the motion and it passed unanimously.

Commissioner Newkirk gave the invocation.

Commissioner Hawley made the motion to approve the minutes of last months meeting as written, Commissioner Bissett gave a second and the motion passed unanimously.

There was no one signed up for the public forum.

Commissioner Bissett made a motion to go into public hearing, Commissioner Hawley seconded the motion and it passed unanimously. Discussion for the public hearing was whether or not to issue a temporary special use permit for the Chamber of Commerce to hold the farmers market in the downtown depot area. Discussion was to hold the market on the north and west side of the depot on Tuesday's & Friday's from 8 a.m. -1:00 until Pumpkin Festival time. The Chamber would be responsible for putting up parking signs showing patrons where available parking is located. With no more discussion, Commissioner Clark made the motion to return to open session and Commissioner Bissett gave a second. All were in favor, so the public hearing was closed.

Commissioner Bissett made the motion to grant the temporary special use permit to the Chamber of Commerce to operate a farmer's market on the North & West sides of the depot on Tuesdays & Friday's from 8 a.m. to 1 p.m. Commissioner Hawley seconded the motion and it passed unanimously.

Revitalization Chairman Joe Wilkinson showed the latest copy of the town seal. Some of the changes made were for font & color choices.

Next, Joe Wilkinson presented a water color sketch of the proposed improvements to the commons area of the depot. Improvements to the commons area included: brick pavers, a place for bands, speakers and an information kiosk. Other suggestions were for a fountain and street lights. It will take 3-5 years before all the renovations are done. Revitalization will seek grants to fund the project along with fundraisers. The estimated cost for the project is \$120,000.

Also from revitalization was the recommendation for the board of commissioners to approve 2 facade grants for a town share of \$330. These were approved by Revitalization on June 24, 2008. The 3 buildings belong to Jody Langford & G.W. Bunn, Jr. Two of the buildings are empty with only one being currently rented. Commissioner Bissett made the motion to approve the grants, Commissioner Newkirk gave it a second, and it passed unanimously.

Other Revitalization business included 2 available appointments to the revitalization committee. The town has 4 appointments, 2 for now & 2 for 2010, Joe Wilkinson, & Boo Langford then Tommy Toney and Allen Barbee, respectively. The chamber has 2 appointments that are already up, Harriett Cook & Karl Whetzel, with 2 more up in 2010 consisting of Brenda Bryan & Gay Sturgeon. Suggestions were Lottie Lou Dickens and Spring Toney. Chamber meetings are the 4th Monday, while Revitalization meets the 4th Tuesday. Commissioner Hawley made the motion to table this item until later with Commissioner Bissett giving a second and it passed unanimously.

The board agreed that Town Manager John Holpe should call a special meeting to get Bojangles on the way once the special order of consent is received from the state. At this point there is only a verbal consent.

A committee was formed to look for a dump truck. The committee consists of Commissioner Hawley, Fergie, Commissioner Bissett, John Holpe, and George Reams Jr.

Commissioner Bissett asked the status of the ditch at the railroad tracks on E Nash & Poplar St. Town Manager John Holpe will check on the status and report back. Commissioner Newkirk commended the town on the new phone system and thanked the board for voting to purchase it.

Commissioner Hawley made a motion to go into closed session for contract negotiations, Commissioner Bissett gave the second and it passed unanimously. Commissioner Hawley made a motion to go back into open session with Commissioner Bissett making the 2nd, it passed unanimously.

Commissioner Bissett made a motion to go into closed session to discuss personnel issues while Commissioner Hawley seconded, it passed unanimously. After discussion, Commissioner Bissett made the motion to go back into open session as Commissioner Hawley seconded the motion. It passed unanimously.

The Chamber of Commerce members were awaiting the commissioners as they came out of closed session. During closed session, the chamber members, were looking at the depot area and realized that the special use permit was not for the areas in which they intended it to be. After much discussion to clearly understand exactly what the Chamber wanted, Commissioner Clark rescinded the earlier motion for the Farmer's Market. Commissioner Bissett seconded and it passed unanimously. At this point, there was not a special use permit in place. With no more discussion and the board & the chamber both clear on the exact details of the farmers market, Commissioner Clark made a motion to give the Chamber permission to operate a farmers market on Tuesdays & Fridays form 8 a.m. til 1 p.m. in the entire commons area with the same conditions as earlier. Commissioner Hawley seconded and it passed unanimously.

With no further business to discuss, Commissioner Hawley made the motion to adjourn and Commissioner Bissett gave a second. The motion passed unanimously.

Submitted by Sandra Morris, Acting Town Clerk: Sandra Morris

Attested by Mayor James Buddy Gwaltney: J. B. Gwaltney

Dated: Aug 11, 2008

Minutes
of the
Spring Hope Board of Commissioner Meeting
August 11, 2008
7:00 p.m.

Members present: Mayor Buddy Gwaltney, Commissioners Marion Clark, Clyde Best, Stanley Hawley, Bill Newkirk, and Lee Bissett.

Also present: John Holpe, Town Manager; Betsy Boykin, Town Clerk; Mark Edwards, Town Attorney; Ken Murchison, Spring Hope Enterprise; Amanda Clark, Nashville Graphic.

Mayor Gwaltney called the meeting to order and the invocation was given by Commissioner Best.

The minutes of the Regular Meeting of July 14, 2008 was approved by Commissioner Hawley, seconded by Commissioner Bissett and passed unanimously.

Public Forum: Nicky Denton: He was asking permission to build a front porch to his double wide manufactured home on Reams Road which is in an R-A zone. The Zoning Ordinances states that since it did not have a front porch it would be a non-conforming structure; therefore it would have to go before the Planning Board. The Planning Board would be meeting on this item, Thursday at their meeting.

John Gessaman and Krista Ikirt with the Carolinas Gateway Partnership were present to give an introduction of what they can do to help the town.

Commissioner Bissett made a motion to go into Public Hearing # 2 regarding CDBG project application. Commissioner Hawley seconded the motion and it passed unanimously. David Harris with RSM Harris Associates stated that this grant would be to make improvements on West Franklin Street and Poplar Street including housing, street, water and sewer improvements. The purpose of this grant application is to obtain funding to revitalize low income areas of the town on West Franklin Street and Poplar Street or other streets in the low income areas. He stated that one block of West Franklin Street has seven dwelling units and all of the housing needs some improvements while two cannot be repaired and need to be demolished and replaced. He stated that if the town receives the grant, \$595,000 would be used in the West Franklin Street area and the rest would go to other smaller projects throughout the rest of the town. The Town of Spring Hope would contribute \$ 30,000 as a local contribution.

Commissioner Best made a motion to close the Public Hearing and go back to the open session, seconded by Commissioner Hawley and it passed unanimously.

Commissioner Best made a motion to authorize the CDBG application and the amount of the local contribution of \$ 30,000. Commissioner Newkirk seconded the motion and it passed unanimously.

John Holpe, Town Manager presented a proposed Drug and Alcohol Testing Policy. Commissioner Hawley made a motion to approve the policy. Commissioner Newkirk stated he could not vote on this motion, unless the town manager would take under consideration that the employees understood the policy. Commissioner Bissett seconded the motion and it passed unanimously.

John Holpe, Town Manager received a letter from Joe Wilkinson asking that his name be removed from the list of candidates for appointment to the Revitalization Board. He stated he had turned over an accounting for Petty Cash to the Town Office, with remaining Petty Cash on hand.

There were three candidates mention for the Revitalization Board. They were Boo Langford, Lottie Lou Dickens and Spring Toney. Commissioner Best made a motion to appoint Boo Langford, and Spring Toney. Commissioner Hawley seconded the motion and it passed unanimously.

Commissioner Best made a motion to go in a Public Hearing regarding a proposed ordinance pertaining to controlling, Fats, Oils, and Grease. Commissioner Hawley seconded the motion and it passed unanimously. In the absence of Mandy Hall, the town manager went over the ordinance with the board.

Commissioner Newkirk made a motion to go back to the regular meeting, seconded by Commissioner Hawley and it passed unanimously.

Commissioner Best made a motion to approve the Fats, Oils and Grease Ordinances, seconded by Commissioner Hawley and it passed unanimously.

Chief Tim Denton gave an update on the police department. He stated he was in the process of hiring another officer and doing a background check for another applicant. He stated that a Community Watch Program will be held on August 19th at the Community Building.

John Holpe, Town Manager stated that Sylvia Williams, Chamber President was asking the town to co-sponsor a luncheon for \$ 200.00 and to use the commissioners meeting room for this. The Board of Commissioners was in agreement to pay their share and to have it in the commissioners meeting room.

John Holpe, Town Manager, Commissioner Hawley, Commissioner Bissett, and George Reams went to Sharpsburg to check out a 14' flatbed dump truck for sale. The committee agreed that the truck would do the job for a price of \$ 22,759. It would take additional amendment from the fund balance of \$7,759.

Commissioner Clark made a motion to purchase the truck (after Fergie checks it out). Commissioner Newkirk seconded the motion and it passed unanimously.

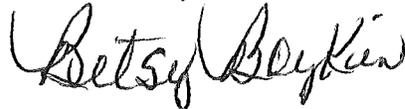
Commissioner Hawley made a motion to adopt a Resolution of Appreciation to Senator A.B. Swindell for helping the town get financial assistance from the Department of Transportation for \$ 125,000 for the reconstruction of North Poplar Street. Commissioner Clark seconded the motion and it passed unanimously.

Commissioner Hawley made a motion to go in closed session for a personnel issue, seconded by Commissioner Newkirk and it passed unanimously.

After some discussion, Commissioner Best made a motion to close the closed session and go back to the regular meeting. Commissioner Bissett seconded the motion and it passed unanimously.

There being no further business, Commissioner Hawley made a motion to adjourn, seconded by Commissioner Bissett and it passed unanimously.

Submitted by:



Betsy Boykin
Town Clerk

Attest:



Mayor

Minutes
of the
Spring Hope Board of Commissioners
Called Meeting
August 25, 2008
6:00 p.m.

Members present: Mayor Buddy Gwaltney, Commissioners Marion Clark, Clyde Best, Lee Bissett, Bill Newkirk, and Stanley Hawley.

Also present: John Holpe, Town Manager; Betsy Boykin, Town Clerk; Liz Fairman, Town Attorney; Ken Murchison, Spring Hope Enterprise; Amanda Clark, Nashville Graphic; and Antonio Velarde, Wilson Daily Times.

The Meeting was called to order by Mayor Gwaltney.

The purpose of the meeting was to review and discuss a Special Order by Consent for the Spring Hope Wastewater Treatment Plant.

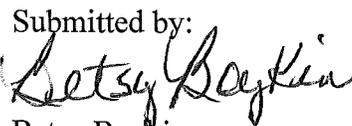
Kevin Varnell with Stocks Engineering and Mandy Hall went over the SOC. When the town annexed the 82 acres of property, the town applied for a sewer permit to handle that development. The Division of Water Quality stated that we were exceeding our limits, and suggested that we needed a Special Order by Consent, giving us additional 25,000 gallons a day to have that development. According to the SOC, the town has to submit a complete authorization to construct an application and any other permits before November 1, 2008. The town has until May 1, 2009 to begin construction. The complete construction of the upgrades at the WWTP must be done by December 15, 2009. and the plant must be in compliance by April 30, 2010.

Commissioner Hawley made a motion to approve the Special Order of Consent and authorized the mayor to sign the Resolution for a Special Order by Consent. Commissioner Bissett seconded the motion and it passed unanimously.

Commissioner Hawley made a motion to adjourn, seconded by Commissioner Best and it passed unanimously.

Attest:


Mayor

Submitted by:

Betsy Boykin
Town Clerk

Minutes
of the
Spring Hope Board of Commissioners Meeting
September 8, 2008
7:00 p.m.

Members present: Mayor Buddy Gwaltney, Commissioners Marion Clark, Clyde Best, Lee Bissett, Bill Newkirk and Stanley Hawley.

Also present: John Holpe, Town Manager; Betsy Boykin, Town Clerk; Ken Murchison, Spring Hope Enterprise; Amelia Harper, Nashville Graphic; Antonio Velarde, Wilson Daily Times.

There were several citizens present.

Mayor Gwaltney called the meeting to order and the invocation was given by the Reverend Chris Earlick in memory of September 11, 2001.

The minutes of the Regular Meeting of August 11, 2008 and the Special Called Meeting of August 25, 2008 were approved by Commissioner Best and seconded by Commissioner Bissett.

Sylvia Williams and Tommy Toney were present to discuss the plans of the Pumpkin Festival for October 3rd and the 4th. Mr. Toney stated that the streets will be blocked off the same as last year. He stated there will be more things for the kids this year. Commissioner Best made a motion to close the streets at the Railroad and Main Street at Ash Street for the Pumpkin Festival. Commissioner Hawley seconded the motion and it passed unanimously.

Bob Sepe with Action Audits was present regarding Time Warner Cable. Time Warner Cable was requesting a transfer consent of its cable system. Commissioner Best made a motion to adopt the Resolution Denying Consent to the Proposed Change in Control of Ownership of the Cable Television Franchise for Spring Hope. Commissioner Hawley seconded the motion and it passed unanimously.

Public Forum: Ollie Shepard, a resident of Oakhill Apartments was requesting the town to contact the owner of the property behind Oakhill Apartments concerning high grass and weeds or the town cut it and bill the owner. John Holpe, Town Manager stated that he would contact the owner to see if he would cut it.

Kevin Varnell with Stock Engineering presented to the board a map with a priority list for street paving. It will give the town a game plan for the future. He based the plan on two principals which was traffic volume and the current conditions. He stated the cracked streets are in good shape. They are starting to develop cracks and will need to be budgeted for repairs in the next five to ten years. The streets with potholes would need to be resurfaced in two to five years and the poor streets will be in need of repairs within the next year or two.

Charlene Booth, resident at Oakhill Apartments asked the board if Spring Hope was going to have any Habitat Homes. The board recommended her to call the Rocky Mount Habitat for Humanity to see if they could help her.

Commissioner Best made a motion to go into a Public Hearing regarding amending the Zoning Ordinance to allow chain link fences in residential areas, seconded by Commission Hawley and it passed unanimously. After some discussion, Commissioner Best made a motion to closed the Public Hearing and go back to the regular session, seconded by Commissioner Bissett and it passed unanimously.

Commissioner Bissett made a motion to adopt a resolution amending the text of the Zoning Ordinances, 309.2 Fences and Walls, seconded by Commissioner Hawley and it passed unanimously.

Commissioner Bissett made a motion to make a budget adjustment of \$ 7,000 for a used dump truck for the Public Works Department. Commissioner Hawley seconded the motion and it passed unanimously.

Mark Edwards, Town Attorney stated that Chapter 7, Section 3, Paragraph (a) on Property Kept Clean of the Code of Ordinances needs some clarifications. He recommended adopting a resolution. Commissioner Hawley made a motion to adopt a resolution deleting Chapter Seven, Section 3, Paragraph (a), seconded by Commissioner Newkirk and it passed unanimously.

John Holpe, Town Manager stated that the Town Hall drainage situation area is working out well, and the parking lot was not done like the architect had drawn up so the town is holding back the last payment. He stated the town had received a letter from the North Carolina Department of Labor about an alleged health and safety hazards.

- Employees of the Police Department and Public Works are not provided vaccinations (such as hepatitis B) as required.
- Employees are concerned about exposure to second hand smoke when operating vehicles.
- Employees are not receiving appropriate training for safe operation of equipment and vehicles.
- Hazard communication training is not provided

Tim Denton, Police Chief gave an update on the police department. He stated an audit was done by the SBI and it was in compliance. The first Community Watch Program was a good meeting and had good attendance. He was going to talk to Victor Lopez about translating the program in Spanish. He met with the Senior Citizens last week and done a presentation on fraud. He held a meeting with officers concerning alcohol beverages. He stated that his schedule will change starting September 16 to Monday – Friday from 7:00 am to 4:00 pm. He stated there will be a Fire Extinguish Training on September 24th.

Commissioner Clark stated the library will be doing some repairs to the pier around the library. She was requesting \$ 1,500 to repair it. Since it was already budgeted for this project, there was no need for a motion.

Commissioner Best made a motion to go into a closed session to discuss police personnel issues, seconded by Commissioner Bissett and it passed unanimously. After some discussion, Commissioner Hawley made a motion to go out of closed session and go back to the regular session, seconded by Commissioner Bissett.

There being no further business, Commissioner Best made a motion to adjourn, seconded by Commissioner Bissett and passed unanimously.

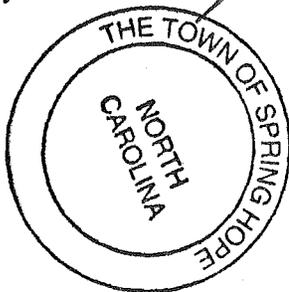
Submitted By:

Betsy Boykin
Betsy Boykin
Town Clerk

Attest:

[Signature]

Mayor



Minutes
of the
Spring Hope Board of Commissioners Meeting
October 13, 2008
7:00 p.m.

Members present: Mayor Buddy Gwaltney, Commissioners Marion Clark, Clyde Best, Bill Newkirk and Stanley Hawley. Commissioner Lee Bissett was absent.

Also present: John Holpe, Town Manager; Betsy Boykin, Town Clerk; Mark Edwards, Town Attorney; Ken Murchison, Spring Hope Enterprise; Amanda Clark, Nashville Graphic.

Mayor Gwaltney called the meeting to order and the invocation was given by Commissioner Clark.

Public Forum: Helen Marshbourne Bissett and Betty Marshbourne regarding a lot at 223 East Nash Street.

Mrs. Bissett read a letter from her sister Mary Anne M. Saadeh, the owner of the property at 223 East Nash Street. Mrs. Bissett wanted to know who had been complaining about that property. Mayor Gwaltney stated that he was one of them. He stated that the property had an overgrowth of weeds that was creating rats, snakes, deer and other animals going on his property. They were asked to clean up that property in a letter dated January 31, 2008 and another letter dated September 22, 2008 stating that she was in violation of the Code of Ordinances. She stated in her letter that she had been working on it, but it would take more time than the town ask for.

C. T. Clayton was present for the award of contract for the Sewer Rehabilitation Project work in regards to the Clean Water Management Trust Fund Grant. He stated the bids for this project was opened on October 7, 2008. Six contractors that bid on this project were:

- Ormund Utilities, LLC
- L-J Inc.
- T.A. Loving Company
- Kenneth R. Green- Utility Contractor, Inc.
- Atlantic Coast Contractors, Inc
- Portland Utilities, Inc.

He stated that the town had \$ 595,753 available from the grant. The original plan was to replace 3, 953 feet of eight inch sewer pipe and another 2,360 feet of 10-inch sewer pipe by pipe bursting, and insertion of new pipe, installing a new six foot deep manhole, replace 8 existing manholes, demolish and replacing the old Montgomery Street pump station, perform a video inspection and clean all sewer lines, renovate the pump station located at The Country Inn and provide extra spare pump for five other pump stations. Mr. Clayton stated that he was almost certain that the town would not have enough money to do all of that, so he asked the bidders to come up with alternate bids on various parts of the project. Commissioner Best made a motion to award the bid to Ormund

Utilities pending reference check. Commissioner Hawley seconded the motion and it passed unanimously.

Joey Elias with the Heaton Construction Company had a conflict and could not be here regarding the Town Hall drainage solution. It was tabled until next month.

Kevin Varnell, Stocks Engineering spoke on digging a new well or re-doing the Poplar Street Well. He suggested not opening the old well on Poplar Street and opening another well on the other side of town or look at some property, negotiate prices or swap property. Commissioner Best made a motion to explore property for a well site and negotiate prices and bring it back to the board. Commissioner Hawley seconded the motion and it passed unanimously.

Allen Barbee, Chairman of the Revitalization Board presented the Town Seal that was drawn up by artist John Morris of Rocky Mount. He stated that the town could keep one in the Museum and one in the Town Hall. Mayor Gwaltney thanked the Revitalization Board and Allen Barbee for this project.

The approval of the tax releases would be voted on next month.

Commissioner Newkirk made a motion to accept a donation for curtains for the Spaulding Auditorium with the permission of the Nash Rocky Mount School. Commissioner Hawley seconded the motion and it passed unanimously.

Commissioner Newkirk made a motion to approve the Identify Theft Prevention Program. Commissioner Best seconded the motion and it passed unanimously.

Tim Denton, Police Chief gave an update on the Police Department. He stated that a Community Watch Program was held September 11, 2008 in the Community Building. On September 22, 2008 he gave a presentation about the Taser to the Chamber of Commerce along with Lt. Brantley of the Nash County Sheriff's Office. He reported that a Fire Extinguishers Training was held on September 24, 2008. The chief introduced Adam Whitley as the new police officer to the board.

Commissioner Newkirk thanked the town manager for seeing that the Railroad Tracks at Ash Street and Pine Street were repaired. He also stated that there was some confusion of the phone tree messenger regarding the tree limbs removal policy letter. A revised letter needs to be sent.

Commissioner Clark thanked the town employees for doing a really good job for cleaning up the town after the Pumpkin Festival. Also Commissioner Best thanked the outside help for cleaning up after the Pumpkin Festival. He also asked the chief whenever he and his officers were riding around town and if they see things that need to be done to let the manager know about it.

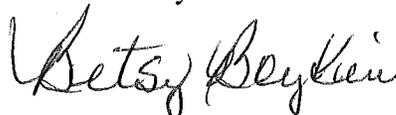
Commissioner Hawley made a motion to go into a closed session for contract negotiations, seconded by Commissioner Newkirk and it passed unanimously.

After some discussion, Commissioner Hawley made a motion to go out of closed session, and back to the regular session, seconded by Commissioner Newkirk and it passed unanimously.

Commissioner Best made a motion to accept the town manager new plan for the Personnel Operation of the Wastewater Treatment Plant, to hire Mandy Hall as Operator of Responsible Charge of the Wastewater Treatment Plant. (She will also serve as back ORC for the Sewer Collection System; as well as enforcing the Sewer Use Ordinance and the Grease Education Program and also Well Operations). Commissioner Hawley seconded the motion and it passed unanimously.

There being no more further business, Commissioner Clark made a motion to adjourn, seconded by Commissioner Hawley and it passed unanimously.

Submitted by:



Betsy Boykin
Town Clerk

Attest:



Mayor

Minutes
of the
Spring Hope Board of Commissioners Meeting
November 10, 2008
7:00 pm

Members present: Mayor Buddy Gwaltney, Commissioners Marion Clark, Bill Newkirk, Stanley Hawley, Clyde Best, and Lee Bissett.

Also present: John Holpe, Town Manager; Betsy Boykin, Town Clerk; Mark Edwards, Town Attorney; Ken Murchison, Spring Hope Enterprise; Amanda Clark, Nashville Graphic

Mayor Gwaltney called the meeting to order and the invocation was given by Commissioner Best.

The minutes of the Regular Meeting of October 13, 2008 were approved by Commissioner Best and seconded by Commissioner Clark and it passed unanimously.

Public Forum: Helen Bissett and Betty Marshbourne.

Ms. Marshbourne read a letter to the board stating that they had clean up the property on 223 East Nash Street and wanted to thank the board for giving them the extended time to do it.

Ricky Tucker was present concerning the break in at his residence and an update on what has been done to get the stolen gun back to the State Capital Police Department and also his personal gun that was stolen from his residence. John Holpe, Town Manager stated that a letter has been sent to Officer Santana in Bronx, New York asking them to make arrangements to have the gun shipped back to the town.

Joey Elias with the Heaton Construction Company was not present concerning the drainage problem at the Town Hall. John Holpe stated that the final payment will not be paid until the work is completed. Commissioner Best stated that maybe we should get someone else to fix it and take it from the last payment.

Donna and Megan Bailey was not present but wanted permission from the town to resurface the tennis courts at the Community Park if they could raise enough money.

Commissioner Bissett made a motion to approve the tax releases and discoveries. Commissioner Hawley seconded the motion and it passed unanimously.

The Library Board has requested funds for the Library Renovation Project. John Holpe, Town Manager stated the he set aside \$ 10,000 in the last year budget and it was never spent, so he roll it over to fund balance. The money for the Library repairs was not

rebudgeted so a budget amendment is needed to fund the Library Repaired Project. Commissioner Hawley stated that we should wait until next fiscal year budget. Commissioner Bissett agreed. Mayor Gwaltney stated that the project has already started and is near completion. Commissioner Best stated that plans were never brought to the board for permission. Commissioner Best made a motion to make a budget adjustment for the library renovation. Commissioner Bissett seconded the motion and it passed unanimously.

John Holpe, Town Manager reported \$ 15,000 was awarded to do the Safe Route to School Plan. Mr. Holpe asked for authorization to apply for \$ 200,000 to place sidewalks on McLean Street and Pine Street. Commissioner Best made a motion to proceed with applying for the grant application for infrastructure. Commissioner Hawley seconded the motion and it passed unanimously.

John Holpe, Town Manager handed out a revised removal of tree limbs policy. Everyone was in agreement with this policy.

John Holpe, Town Manager received a letter from Robert S. Segal, CPA offering his services for municipalities in saving money for the town. He stated he had talked to Gerrelene Walker our CPA, and she stated that she would do it for a small fee. Mr. Holpe was to check with other towns which had used this service and report back to the Board.

Chief Denton gave a report on the Police Department. He had several things for November. He stated that he had a letter of resignation from Sgt. Judy Garver.

There being no further business, Commissioner Bissett made a motion to adjourn, seconded by Commissioner Hawley and it passed unanimously.

Submitted By:



Betsy Boykin
Town Clerk

Attest:



Mayor

Minutes
of the
Spring Hope Board of Commissioners Meeting
December 8, 2008
7:00 pm

Members present: Mayor Buddy Gwaltney, Commissioners Marion Clark, Commissioners Stanley Hawley, and Bill Newkirk. Commissioners Clyde Best and Lee Bissett was absent.

Also present: John Holpe, Town Manager; Betsy Boykin, Town Clerk; Mark Edwards, Town Attorney; Ken Murchison, Spring Hope Enterprise; Amelia Harper, Nashville Graphic.

Mayor Gwaltney called the meeting to order and Commissioner Newkirk gave the invocation.

Commissioner Clark made a motion to approve the minutes of the Regular Meeting of November 10, 2008. Commissioner Hawley seconded the motion and it passed unanimously.

Donna and Megan Bailey were present regarding a proposed project to resurface the two tennis courts at the Community Park. Megan wants to raise money as a school project to have the courts resurfaced; and she is asking the Board of Commissioners to allow her to do so. Megan had gotten a proposal from Weaver's Asphalt and Maintenance Company, Inc. for \$ 5,000.00. This price included crack filling, seal, coating and striping the tennis courts only. Gerrelene Walker, CPA stated that we need to have more than one proposal. Commissioner Hawley made a motion supporting this project but obtain other prices. Commissioner Newkirk seconded the motion and it passed unanimously.

Gerrelene Walker, CPA, discussed the audit report for fiscal year 07-08. She stated that the town was in good shape, but not great, financial shape. She stated that the fund balance had decreased since last year, mainly due to the two major projects the town has undertaken, the new town hall and the overhaul of the wastewater treatment plant. She cautioned to be very conservative about what is spent and for us to watch our pennies.

Commissioner Hawley made a motion to go into a Public Hearing regarding applying for a USDA-Rural Development grant and loan for improvements to the Wastewater Treatment Plant. The total cost of the project is approximately \$970,000. The USDA grant & loan will be for half of this amount. Kevin Varnell, Town Engineer stated that the

loan and grant will be used to completely rehabilitate the treatment plant and will need the increased sewer revenues to help pay for repairs. John Holpe, Town Manager stated that the town needed to raise the sewer rate by at least 15 cents per 1,000 gallons to qualify for the grant.

He also stated that he was proposing that we go up 50 cents per 1,000 gallons on both the water and sewer a month. There were no public comments. Commissioner Hawley made a motion to go out of the Public Hearing and back to the Regular Meeting, seconded by Commissioner Clark and it passed unanimously.

Commissioner Hawley made a motion that the town apply for a USDA grant and loan in the amount of \$485,000. Commissioner Newkirk seconded the motion and it passed unanimously.

Commissioner Clark made a motion to increase the water rates to 50 cents per 1,000 gallons and sewer rates to 50 cents per 1,000 per gallon effective January 1, 2009. Commissioner Hawley seconded the motion and it passed unanimously.

Commissioner Newkirk made a motion to accept \$2,000 from the Spring Hope Chamber of Commerce to the Town to purchase equipment for the Police Department. Commissioner Hawley seconded the motion and it passed unanimously.

John Holpe, Town Manager stated that he had contacted references concerning Bob Segal's, CPA, proposal and agreement pertaining to Expense Reduction and Revenue Enhancement Services. He has been told from those municipalities that they had gotten money back from his services. He stated that he had signed the agreement and sent it back to him.

John Holpe, Town Manager stated that Bob Swofford with Southside Pharmacy had requested from the planning board permission to sell outdoor furniture within the existing Pharmacy building in the area previously occupied by the Home Health Care supplies. Some of these items will be display outside of the building. The planning board was in agreement with his plans as long as the lot was maintained, remained attractive and a reasonable amount of items were placed on this lot.

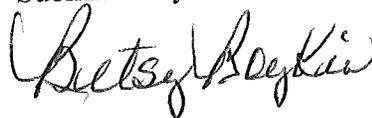
Tim Denton, police chief gave an update on the Police Department. He wanted to thank the Spring Hope Chamber of Commerce for the donation for the equipment for the department. He stated that he got a call from Officer Santana in New York concerning the gun that was stolen from the residence of Ricky Tucker. The cost of shipping the gun back to the town would be \$ 55.51. He stated that the new police car had the equipment installed on it.

Commissioner Newkirk requested a list of names and addresses where all the breaking and entering was taking place every month. Commissioner Clark thanked the town for the meal that we had for Christmas. Commissioner Newkirk stated that he wanted to commend the people for making the town cleaner than he has ever seen it.

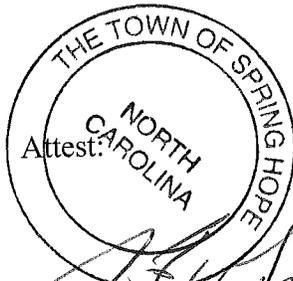
Commissioner Hawley requested that the Spaulding Auditorium would not be for rent the day after a singing event. The Board of Commissioners was in agreement to continue renting it the day after the event; but to have someone contracted to clean it instead of the auditorium committee having to clean it.

There being no further business, Commissioner Hawley made a motion to adjourn, seconded by Commissioner Newkirk and it passed unanimously.

Submitted by:



Betsy Boykin
Town Clerk



Mayor